



8:00 A.M. OPERATIONS CENTER - 1200 SOUTH GENE AUTRY TRAIL – PALM SPRINGS – CALIFORNIA

*This meeting will be held virtually and in person. The link and the telephone option provided is for the convenience of the public.*

Toll Free: (253) 215-8782  
Meeting ID: 827 9035 7106  
Passcode: 824282  
or Via Computer:  
<https://dwa-org.zoom.us/j/82790357106?pwd=U6UkLwmre6VWUAFodKj0C7z3qTAsdG.1>  
Meeting ID: 827 9035 7106

*Members of the public who wish to comment on any item within the jurisdiction of the Agency or any item on the agenda may submit comments by emailing [sbaca@dwa.org](mailto:sbaca@dwa.org) or may do so during the meeting. Comments will become part of the Board meeting record.*

*\*In order to reduce feedback, please mute your audio when you are not speaking.*

*Esta reunión se llevará a cabo virtualmente y en persona. El enlace y la opción telefónica proporcionada es para la comodidad del público.*

Número gratuito: (253) 215-8782  
ID de reunión: 827 9035 7106  
código de acceso: 824282  
o a través de la computadora:  
<https://dwa-org.zoom.us/j/82790357106?pwd=U6UkLwmre6VWUAFodKj0C7z3qTAsdG.1>  
ID de reunión: 827 9035 7106

*Los miembros del público que deseen comentar sobre cualquier tema dentro de la jurisdicción de la Agencia o cualquier tema en la agenda pueden enviar comentarios por correo electrónico a [sbaca@dwa.org](mailto:sbaca@dwa.org) o pueden hacerlo durante la reunión. Los comentarios pasarán a formar parte del registro de la reunión de la Junta.*

*\*Para reducir los comentarios, silencia el audio cuando no estés hablando.*

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE ORTEGA
2. ROLL CALL BACA
3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: Members of the public may comment on any item not listed on the agenda, but within the jurisdiction of the Agency. Speakers are requested to keep their comments to no more than three (3) minutes. As provided in the Brown Act, the Board is prohibited from acting on items not listed on the agenda.
4. PUBLIC COMMENT ON ITEMS LISTED ON THE AGENDA: Members of the public may also comment on items listed on the agenda that are not the subject of a public hearing at this time. Again, speakers are requested to keep their comments to no more than three (3) minutes.

5. **CONSENT CALENDAR ITEMS:** Items listed under the Consent Calendar are considered to be routine and will be acted upon by one motion of the Board without discussion. There will be no separate discussion on these items unless a Board Member requests a specific item to be discussed and/or removed from the Consent Calendar for separate action.

- A. Approve Minutes of the January 16, 2024 Regular Board Meeting
- B. Receive and File Minutes of the January 16, 2024 Finance Committee Meeting
- C. Receive and File Minutes of the February 1, 2024 Executive Committee Meeting
- D. Receive and File Water Use Reduction Figures for December 2023
- E. Receive and File Memo on January 17, 2024 State Water Contractors' Meeting
- F. Request Authorization to Continue Emergency Repair Work at DWA Facilities Under Resolution No. 1312

6. **ACTION ITEMS:**

- A. Request Board Approval of Agency Representative Travel & Meeting Expense Policy SAENZ
- B. Request Board Adoption of Resolution No. 1319 Meeting Expense Reimbursement Policy for the Desert Water Agency Board Directors SAENZ
- C. Request Authorization for Director Compensation for Attendance at Building Industry Association of Southern California Event JOHNSON

7. **DISCUSSION ITEM:**

- A. Upcoming Board Meeting Schedule JOHNSON

8. **PRESENTATION:**

- A. 2023 Capital Improvement Projects JOHNSON

9. **SECRETARY-TREASURER'S REPORT (DECEMBER 2023)** MCKENNA

10. **GENERAL MANAGER'S REPORT** JOHNSON

11. **DIRECTORS REPORTS ON MEETINGS/EVENTS ATTENDED ON BEHALF OF THE AGENCY**

12. **DIRECTORS COMMENTS/REQUESTS**

13. **CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9 (d) (1)  
Name of Case: Mission Springs Water District vs. Desert Water Agency
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9 (d) (1)  
Name of Case: AT&T vs. County of Riverside
- C. CONFERENCE WITH LEGAL COUNSEL – POSSIBLE INTERVENTION IN EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9 (d) (4)  
Name of Case: Southern California Edison vs. California State Board of Equalization, et al  
One Case
- D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9 (d) (1)  
Name of Case: Agua Caliente Band of Cahuilla Indians vs. Coachella Valley Water District, et al  
Two Cases

E. PUBLIC EMPLOYMENT

Pursuant to Government Code Section 54957

Unrepresented Employee: General Manager

14. RECONVENE INTO OPEN SESSION – REPORT FROM CLOSED SESSION

15. ADJOURN

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting is asked to contact Desert Water Agency's Assistant Secretary of the Board, at (760) 323-4971, at least 48 working hours prior to the meeting to enable the Agency to make reasonable arrangements. Copies of records provided to Board members that relate to any agenda item to be discussed in open session may be obtained from the Agency at the address indicated on the agenda.

**DECLARATION OF POSTING**

Pursuant to Government Code Section 54954.2, I certify that this agenda has been posted at least 72 hours prior to the meeting on the Agency's website at [www.dwa.org](http://www.dwa.org) and at the Agency's office located at 1200 South Gene Autry Trail, Palm Springs, CA.

Sylvia Baca, MMC, Asst. Secretary of the Board

**MINUTES OF THE REGULAR MEETING  
OF THE  
DESERT WATER AGENCY  
BOARD OF DIRECTORS**

**5-A**

**January 16, 2024**

Board: Paul Ortega, President  
Jeff Bowman, Vice President  
Kristin Bloomer, Director  
Gerald McKenna, Secretary-Treasurer  
Steve Grasha, Director

DWA Staff: Mark Krause, General Manager  
Steve Johnson, Assistant General Manager  
Esther Saenz, Finance Director  
Sylvia Baca, Asst. Secretary of the Board  
Jamie Hoffman, Senior Admin. Assistant  
David Tate, Operations & Engineering Manager

Consultants: Ashley Metzger, Regional Government Svcs.

Consultants via  
Teleconference: Piero Dallarda, Best Best & Krieger

Public: Diego Colorado, Palm Springs Resident

President Ortega opened the meeting at 8:00 a.m. and asked Director Grasha to lead the Pledge of Allegiance. **Pledge of Allegiance**

President Ortega called upon Assistant Secretary of the Board Baca to conduct the roll call: **Roll Call**

Present: Grasha, Bloomer, McKenna, Bowman, Ortega

President Ortega opened the meeting for public comment for items not listed on the Agenda. **Public Comment on Items Not Listed on the Agenda**

There was no one from the public wishing to address the Board for items not listed on the Agenda.

President Ortega opened the meeting for public comment for items listed on the Agenda. **Public Comment on Items Listed on the Agenda**

There was no one from the public wishing to address the Board for items listed on the Agenda.

President Ortega called for approval of the Consent Calendar. He noted that Consent Calendar Items 5-A through 5-F are expected to be routine and to be acted upon by the Board of Directors at one time without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be presented separately.

- A. Approve Minutes of the January 2, 2024 Regular Board Meeting
- B. Receive and File – Minutes of the January 11, 2024 Executive Committee Meeting
- C. Receive and File – December Outreach & Conservation Activities & Events
- D. Request Authorization to Continue Emergency Repair Work at DWA Facilities Under Resolution No. 1312
- E. Request Board Authorization for Board Compensation for Attendance at the AWWA-Colorado River Roundtable Seminar
- F. Request Board Authorization for Non-Refundable Expense Approval According to Section 3.D.A of the Board Director Meeting Expense Reimbursement Policy

#### **Approval of the Consent Calendar**

- A. Approve Minutes of 1/2/24 Regular Board Mtg.
- B. Receive & File Minutes of the 1/11/24 Executive Comm. Mtg.
- C. Receive and File December O&C Activities & Events
- D. Request Authorization to Continue Emergency Repair Work at DWA Facilities Under Reso. No. 1312
- E. Request Board Auth. For Board Compensation for Attendance at the AWWA-CO River Roundtable Seminar
- F. Request Board Auth. For Non-Refundable Expense Approval According to Section 3.D.A of the Board Director Meeting Expense Reimb. Policy

Secretary-Treasurer McKenna requested Item 5F be pulled for separate discussion. Discussion ensued between staff and the Board. Finance Director Saenz explained the policy and noted that this will be discussed further at the next Finance Committee meeting. Staff recommends that the Board may either grant or deny Vice President Bowman's request to not be charged for the non-refundable meals on December 14, 2023.

Director Grasha moved for approval of Consent Calendar Item 5F to waive the \$15.54 charged to Vice President Bowman for the daily maximum overage due to illness. After a second by Director Bloomer, the motion carried by the following roll call vote:

AYES: Grasha, Bloomer, Ortega  
 NOES: McKenna  
 ABSENT: None  
 ABSTAIN: Bowman

Director Grasha moved for approval of Consent Calendar Items 5A through 5E. After a second by Vice President Bowman, the motion carried by the following roll call vote:

AYES: Grasha, Bloomer, McKenna, Bowman, Ortega  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

Assistant General Manager Johnson presented the staff report.

**Action Items:**  
Request Board Action  
on Claim Filed by  
Diego Colorado

Mr. Colorado explained how the damage occurred and is asking for the Agency to cover the cost of the repairs to his vehicle.

Diego Colorado

Director Grasha moved to deny the claim for damages filed by Diego Colorado. After a second by Director Bloomer, the motion carried by the following roll call vote:

AYES: Grasha, Bloomer, McKenna, Bowman  
NOES: None  
ABSENT: None  
ABSTAIN: Ortega

Senior Advisor Metzger presented the staff report.

Request to Approve &  
Adopt Reso. No. 1313  
a Commemorative  
Display Platform

Vice President Bowman moved for approval to adopt Resolution No. 1313 to enact a Commemorative Display Policy. After a second by Director Grasha, the motion carried by the following roll call vote:

AYES: Grasha, Bloomer, McKenna, Bowman, Ortega  
NOES: None  
ABSENT: None  
ABSTAIN: None

Senior Advisor Metzger presented the staff report.

Request to Approve &  
Adopt the 2024  
Legislative &  
Regulatory Policy  
Platform

There was discussion between staff and Board on effective processes and advocacy in supporting or opposing issues that arise and require urgent response.

Director Grasha moved for approval of the 2024 Legislative and Regulatory Policy Platform. After a second by Director Bloomer, the motion carried by the following roll call vote:

AYES: Grasha, Bloomer, McKenna, Bowman, Ortega  
NOES: None  
ABSENT: None  
ABSTAIN: None

Senior Advisor Metzger presented the staff report.

Request to Approve &  
Adopt Reso. No. 1314  
a Non-Billing Dispute  
and Appeals Policy

Director Grasha moved for approval to adopt Resolution No. 1314 to enact a Policy on Non-Billing Disputes and Appeals. After a second by Director Bloomer, the motion carried by the following roll call vote:

AYES: Grasha, Bloomer, McKenna, Bowman, Ortega  
NOES: None  
ABSENT: None  
ABSTAIN: None

Senior Advisor Metzger presented the staff report.

**Action Items:**

(Cont.)

Request to Approve & Adopt Ord. No. 77 to Update Appeals for Water Waste Citations Under Regulations Restricting the Use of Water During Threatened or Existing Shortage Conditions

Vice President Bowman moved for approval to adopt Ordinance No. 77 to update the Agency's water use restrictions. After a second by Director Bloomer, the motion carried by the following roll call vote:

AYES: Grasha, Bloomer, McKenna, Bowman, Ortega  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

**General Manager's Report**

Assistant General Manager Johnson provided an update on Agency operations for the past several weeks.

**Directors Reports on Mtgs/Events Attended on Behalf of the Agency**

Director Grasha noted his virtual attendance at the January 5 Orange County Water District's Ground Water Replenishment Systems tour, the January 9 CVWD Board meeting, the January 10 virtual ACWA Bi-Monthly Water use Efficiency Sub Committee meeting (WUE), and the January 12 DVBA event.

Director Bloomer noted her attendance at the January 8 ACBCI Tribal meeting.

Secretary-Treasurer McKenna noted his attendance at the January 11 MSWD study session.

Vice President Bowman noted his virtual attendance at the January 3 Technology Transformation Committee meeting, the January 4 virtual ACBCI Tribal meeting, the January 8 ACBCI Tribal meeting, and the January 11 Executive Committee Meeting.

President Ortega noted his attendance at the January 4 and January 10 City of Palm Springs Sustainability Subcommittee meetings.

**Closed Session:**

A. Existing Litigation – MSWD vs. DWA, et al  
 B. Existing Litigation - AT&T vs. County of Riverside  
 C. Possible Intervention in Existing Litigation – So. Cal. Edison vs. CA State Board of Equalization, et al  
 D. Existing Litigation – ACBCI vs. CVWD, et al. (2 Cases)

At 9:35 a.m., President Ortega convened into Closed Session for the purpose of Conference with Legal Counsel, (A) Existing Litigation, Pursuant to Government Code Section 54956.9 (d) (1), Mission Springs Water District vs. Desert Water Agency; (B) Existing Litigation, Pursuant to Government Code Section 54956.9 (d) (1), AT&T vs. County of Riverside; (C) Conference with Legal Counsel, Possible Intervention in Existing Litigation, Pursuant to Government Code Section 54956.9 (d) (4), Southern California Edison vs. California State Board of Equalization, et al; and (D) Existing Litigation, Pursuant to Government Code Section 54956.9 (d) (1), Agua Caliente Band of Cahuilla Indians vs. Coachella Valley Water District, et al (Two Cases).

At 10:20 a.m., President Ortega reconvened the meeting into open session and announced there was no reportable action. **Reconvene – No Reportable Action**

In the absence of any further business, President Ortega adjourned the meeting at 10:21 a.m. **Adjournment**

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Sylvia Baca, MMC  
Assistant Secretary of the Board

DRAFT

**Finance Committee Meeting Minutes**January 16, 2024

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Directors Present: Gerald McKenna, Kristin Bloomer  
Staff Present: Mark Krause, Steve Johnson, Esther Saenz, David Tate

1. Call to Order
2. Public Comments - None
3. Discussion Items

A. Board Director Meeting Expense Reimbursement Policy Annual Review

The Committee reviewed the Board Director meeting Expense Reimbursement Policy and discussed desired revisions. The Committee requested the daily allowance be revised to \$150 and the removal of the provision where the daily allowance will be reduced if a meal is included in an event's registration fee to increase flexibility due to varying meal costs due to the locations of meetings and conferences and decrease the administrative burden associated with managing policy requirements. The Committee also discussed the conflict of interest that exists when evaluating exceptions regarding non-refundable expenses incurred for events not attended by a Board Director. The Committee recommended changing the language in Section 3.D to a "Director may be held responsible" and remove the provision that the Executive Committee may grant exceptions for reason of illness or emergency (Section 3.D.a). This will remove the conflict of interest by automatically allowing the charges to be paid and if abuse of this provision is observed by Staff it can be brought to the full Board for discussion as to whether the Director should be held responsible for the charges.

B. Review Draft Agency Representative Travel & Meeting Expense Policy

The Committee reviewed the Draft Agency Representative Travel & Meeting Expense Policy. The Committee requested the daily meal & incidental limits and provisions be revised to reflect the same changes requested for the Board Meeting & Expense Reimbursement Policy for consistency and ease of administration. The Committee recommended the policy, with requested revisions, be taken to the full Board for approval.

C. Discuss Development of Timely Dispute Policy

The Committee discussed the desire for a Timely Dispute Policy for non-delinquency billing issues in order to limit the time a customer has to file a dispute or appeal from the date the event occurred they are disputing. The Committee recommended Staff discuss with Legal Counsel the ability to create a policy limiting the time a customer has to submit a dispute and further research in order to develop a policy in a manner to avoid unintended consequences, such as not limiting the Agency's ability to correct factual errors in billing.

D. Review Financial Impacts of Proposed Benefit Package Enhancements.

The Committee discussed the financial impacts of the revised benefit package enhancements offer after negotiations with the Employee's Association.

Adjourn

## Executive Committee Meeting Minutes

### February 1, 2024

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Directors Present: Paul Ortega, Jeff Bowman  
Staff Present: Mark Krause, Steve Johnson, David Tate, Esther Saenz,  
Sylvia Baca

1. Call to Order

2. Public Comments  
None

3. Discussion Items

A. Review Agenda for February 6, 2024 Board Meeting

The proposed agenda for the February 6, 2024 meeting was reviewed.

B. 2024 Board Conference Schedule Update (Travel Dates)

The Committee reviewed the preliminary agenda for the Association of California Water Agencies (ACWA) Spring conference and approved travel dates. There was discussion regarding the conflict with the May 7 Board meeting and this conference. The Committee requested Staff place this item on the February 6 Board agenda for further discussion.

Staff informed the Committee about a recent event hosted by the Building Industry Association of Southern California. The Committee requested further discussion on this item and for Staff to place it on the February 6 Board agenda for the full Board to review.

C. Strategic Planning Service Proposals

Staff provided the Committee with the evaluation of proposals submitted for Strategic Planning Service. The Committee agreed with Staff's recommendation and requested to proceed with contract negotiations.

D. Expense Reports

The December expense reports were reviewed.

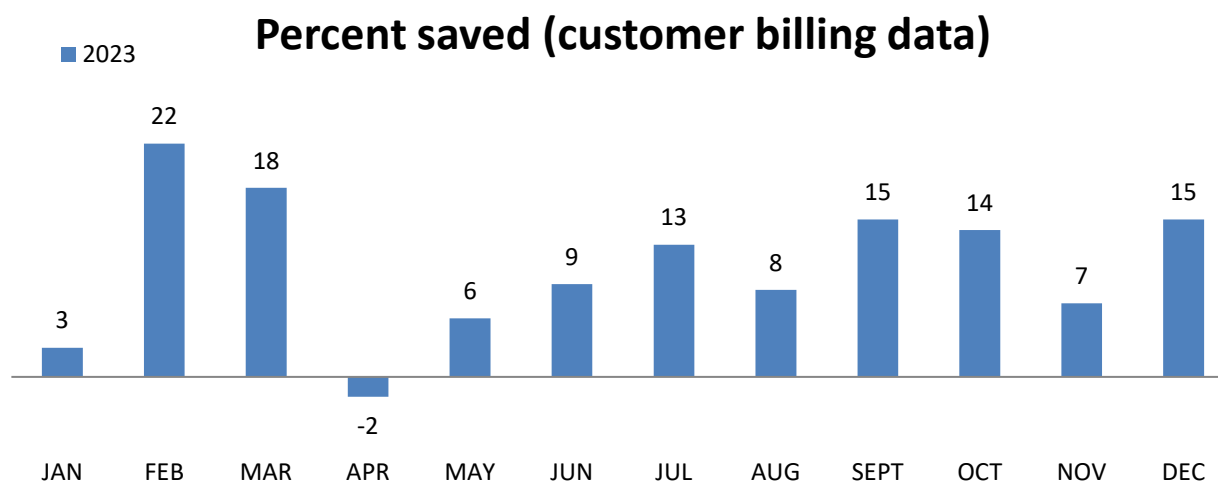
Adjourn

**STAFF REPORT  
TO  
DESERT WATER AGENCY  
BOARD OF DIRECTORS**

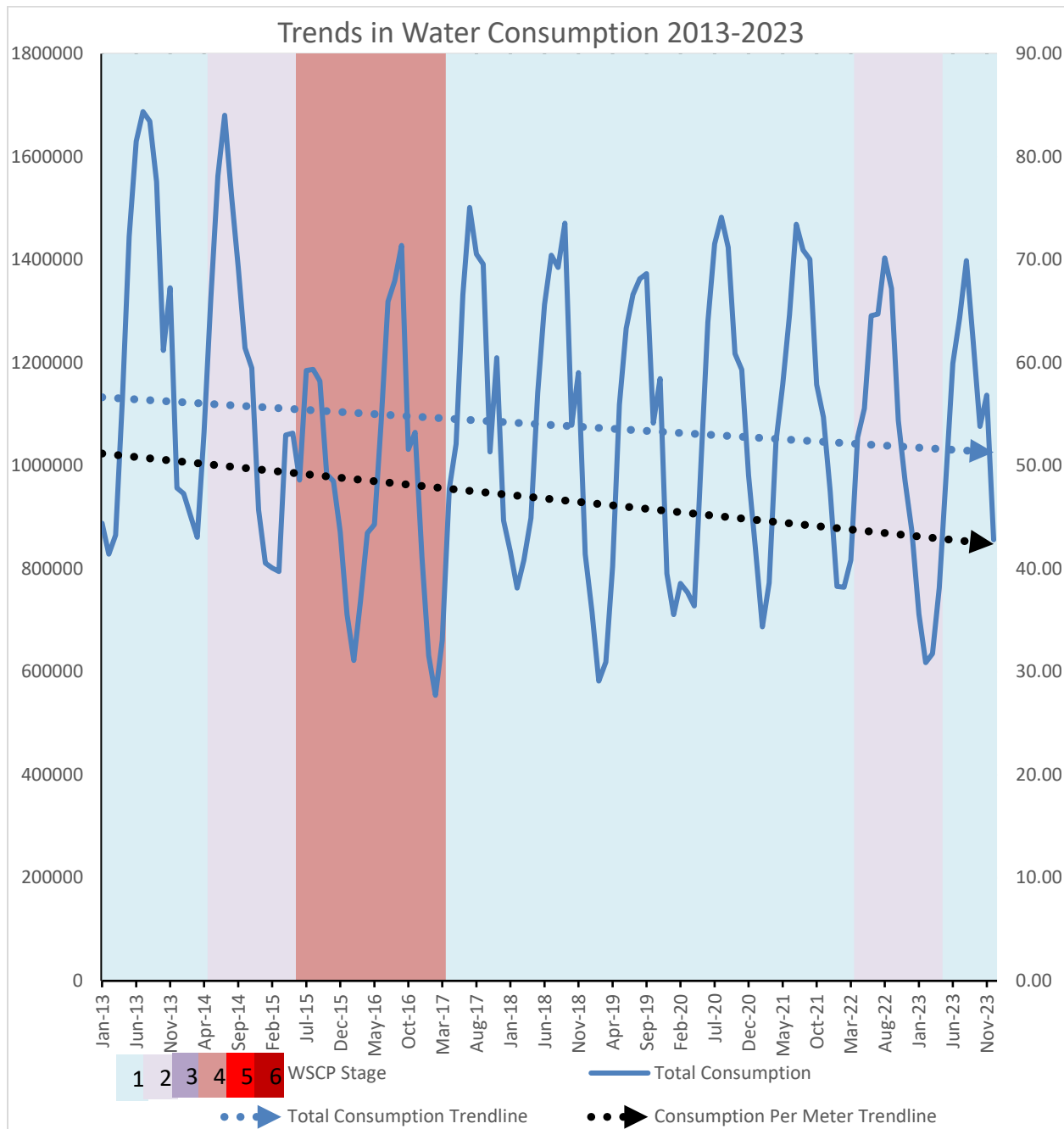
**FEBRUARY 6, 2024**

**RE: DECEMBER 2023 WATER USE REDUCTION FIGURES**

Desert Water Agency customers reduced water consumption per meter by 15% during December 2023 compared to the same month in 2020 – the baseline year the State Water Resources Control Board (State Water Board) used to measure statewide conservation achievements during the 2020-2022 drought. The graph below shows how recent use compares to the same months in 2020, which is a difficult year to use as a baseline because of the impacts of COVID-19.



Over the past 12 months, consumption per meter has been trending 11% lower compared to 2020. DWA is committed to conservation and has met the goals of many voluntary and mandatory calls for conservation such as [SB X7-7](#) (20% by 2020). The [Making Water Conservation a California Way of Life](#) regulation (currently in draft form) will provide DWA with a water use objective – in essence, an agency-wide water budget. This will inform DWA's future water conservation objectives.



The graph above shows total monthly water consumption trending downward over time. It also shows that water use *per meter* is trending downward even faster. This indicates significant conservation gains given that population and business grew while water consumption continued to decline. The graph also highlights Water Shortage Contingency Plan (WSCP) levels.

Dec 2023 conservation per meter percentage	15%
Dec 2023 consumption per meter	36 HCF
Dec 2020 consumption per meter	42 HCF
Dec 2023 gross consumption conservation percentage	13%
Dec 2023 metered potable consumption	1966 AF
Dec 2020 metered potable consumption	2254 AF
The percentage of the Total Monthly Potable Water Consumption going to residential use only for the reporting month	74%
Population (estimated and inclusive of seasonal residents)	74,742
Estimated R-GPCD	205
Number of public complaints of water waste or violation of conservation rules received during the reporting month.	29
Number of contacts with customers for actual/alleged water waste or for a violation of conservation rules.	12
Number of field visits for water waste follow up.	12
Number of citations for violation of conservation rules.	2

**State Water Contractors  
Board Meeting – BBK Report**

**5-E**

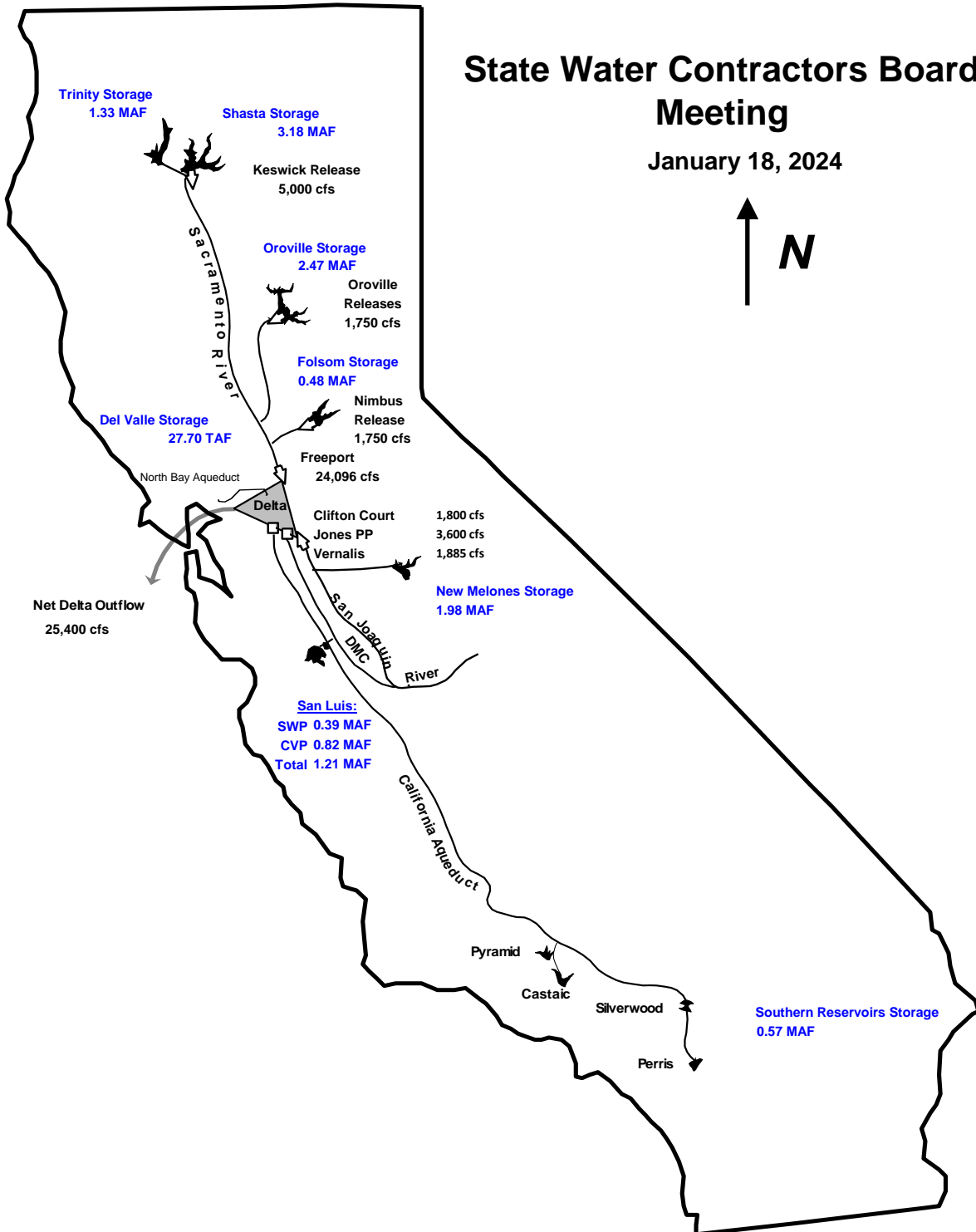
January 18, 2024

- Get To Know Your District – Alameda County Water District
  - ACWD is the exclusive GSA within its boundaries under SGMA, like DWA
- DWR Hydrology Report
  - Slow water year so far; however, positive outlook for precipitation and snowpack over the next few weeks
  - Above average temperatures projected over the next month or so statewide
  - Above average conditions in reservoirs statewide
  - Recent flow increases have helped fish conditions in the Delta stay above average, but DWR is looking at ways to stabilize and keep positive trajectory
- DWR Water Quality Report
  - Water quality in the Aqueduct at the various DWR checkpoints has been generally stable and standard, given what happened in past years and what SWC anticipated this year
    - The recent Campbell Lake spill affected the turbidity and EC levels briefly but DWR staff worked to stabilize
- SWC Power Report
  - Staff noted high energy costs in 2023, given that it was a wet year and delivery levels were high, but deliveries are down in the winter and SWC should see corresponding energy savings
  - However, even with higher delivery levels, energy costs were fairly standard and within budget
- Board Actions
  - SWC 2023-2024 Budget Second Dues Collection
    - Staff determined that the second dues collection (typically collected in January, 10% of each contractor's total respective dues) is not necessary this year. Savings have mostly been on the legal side, where SWC legal bills have come in lower than anticipated

- Board voted unanimously to approve passing on the second dues collection and will revisit in July
- Expanded Delta Conveyance Project Outreach
  - Board voted to augment its contract with consultant Bicker Castillo & Fairbanks for (1) website maintenance, (2) community outreach to faith-based organizations, and (3) digital advertising re DCP. Total cost of augmentation is approximately \$226,000 and the digital advertising is \$200,000 of that total
    - SWC staff coordinated with DWR and DCP participants to negotiate the contract. A few Board members raised questions as to (1) why the cost was so high and (2) why the consultant was recommending digital advertising, as opposed to other forms of advertising
    - After discussion, the Board voted unanimously to approve the contract augmentation, with three Board members abstaining
- SWC Salary Survey
  - Board voted unanimously to approve contract with consulting firm for \$13,000 to conduct compensation study for SWC staff
- General Manager's Report
  - Staff continue to prep for the SWC financial conference in February with DWR
  - Jennifer and Jonathan will be attending California energy conference at end of January and Jonathan will be attending international energy conference

# State Water Contractors Board Meeting

January 18, 2024

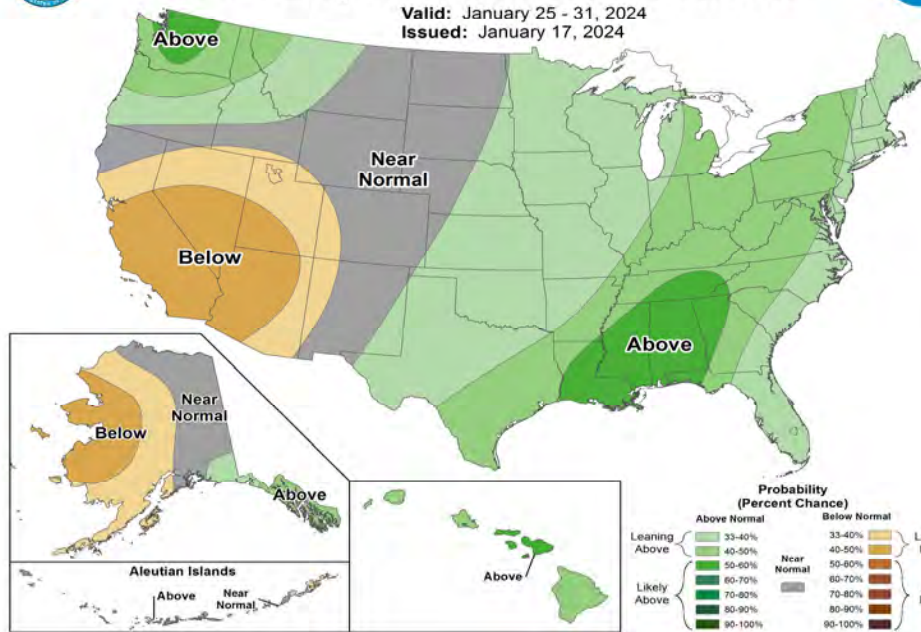


# Precipitation Outlooks



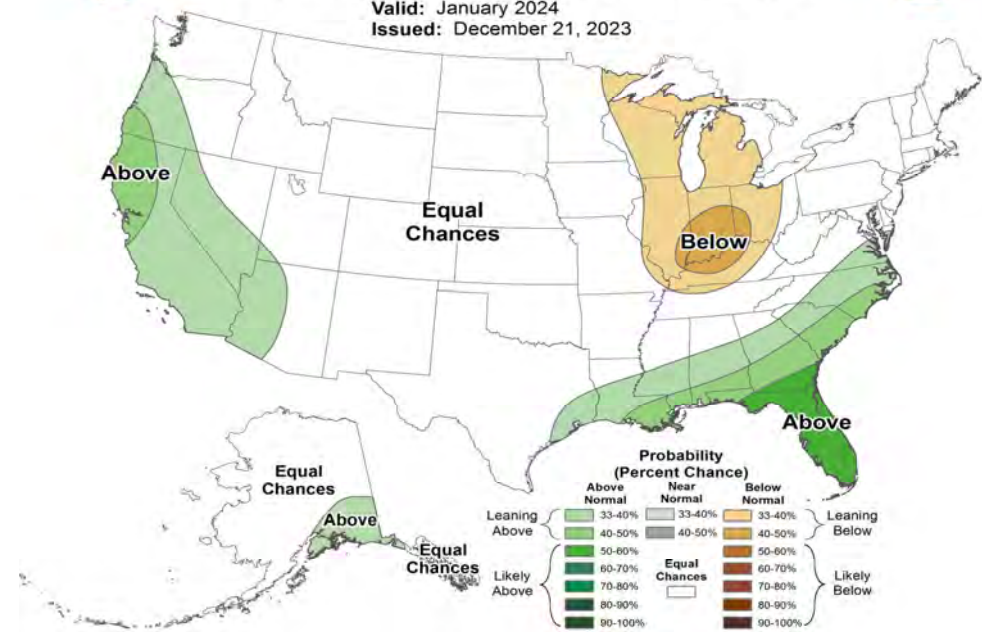
## 8-14 Day Precipitation Outlook

Valid: January 25 - 31, 2024  
Issued: January 17, 2024



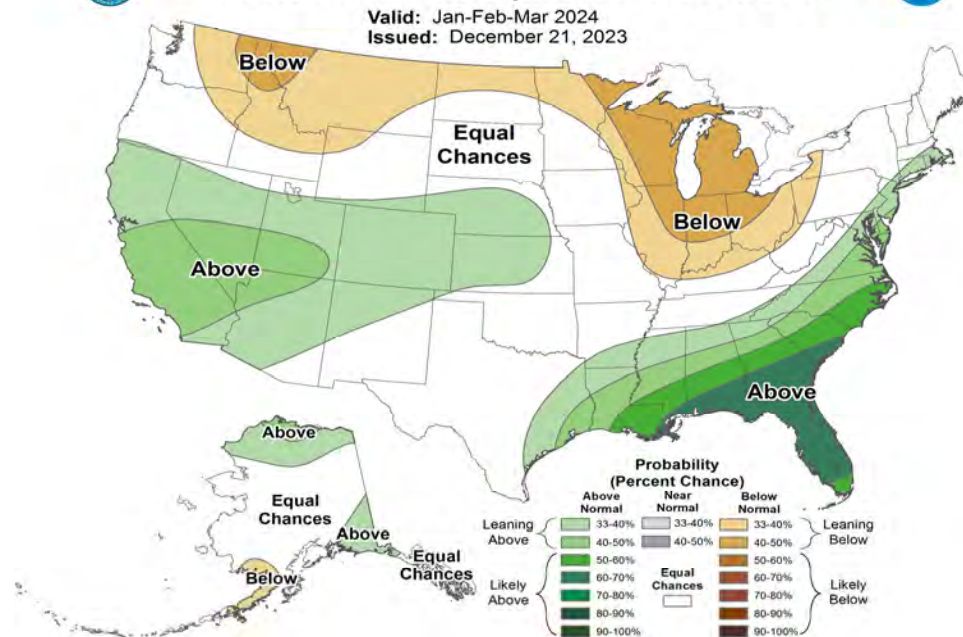
## Monthly Precipitation Outlook

Valid: January 2024  
Issued: December 21, 2023



## Seasonal Precipitation Outlook

Valid: Jan-Feb-Mar 2024  
Issued: December 21, 2023



# Temperature Outlooks



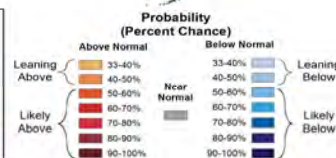
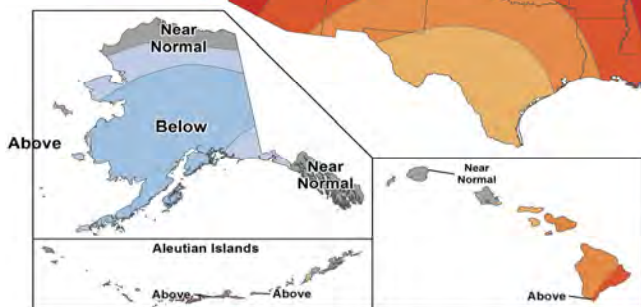
## 8-14 Day Temperature Outlook

Valid: January 25 - 31, 2024  
Issued: January 17, 2024

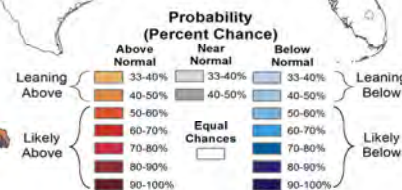
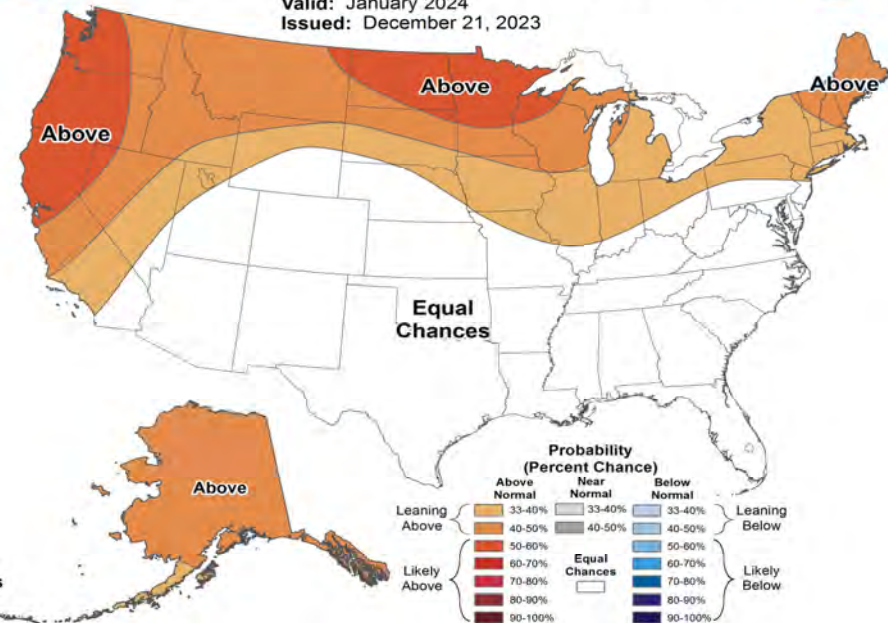


## Monthly Temperature Outlook

Valid: January 2024  
Issued: December 21, 2023

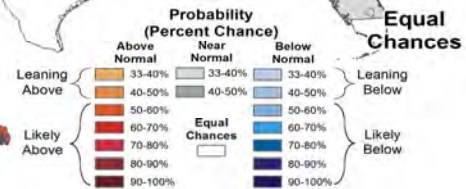
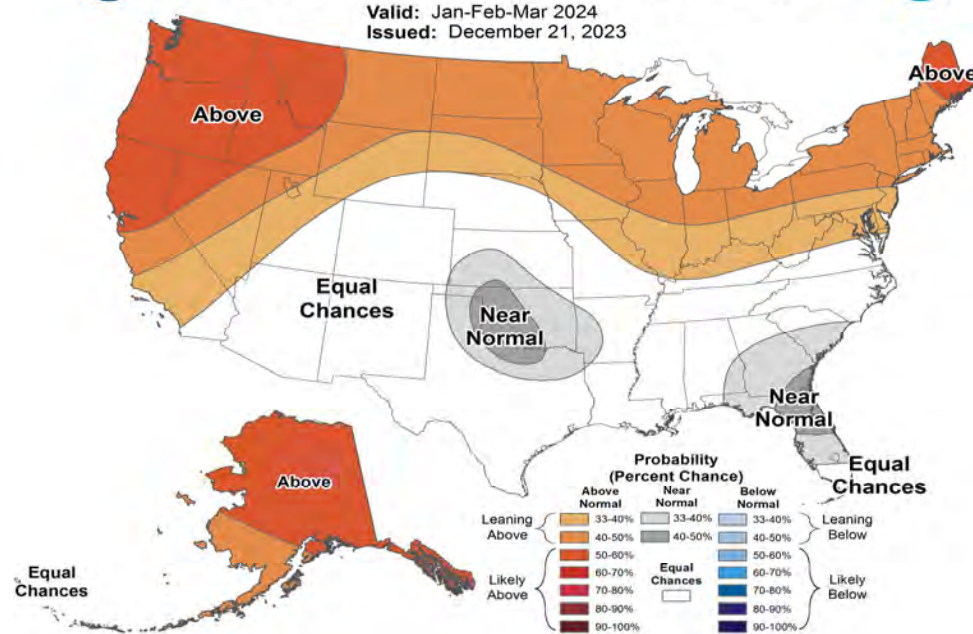


Equal Chances



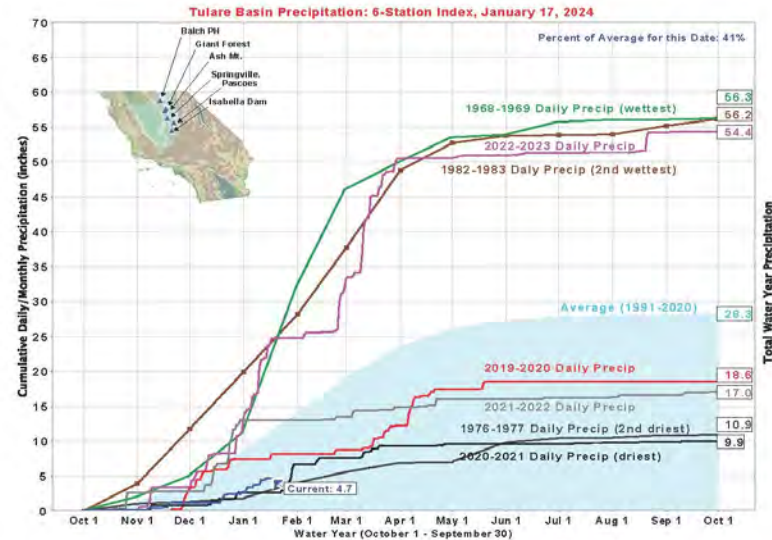
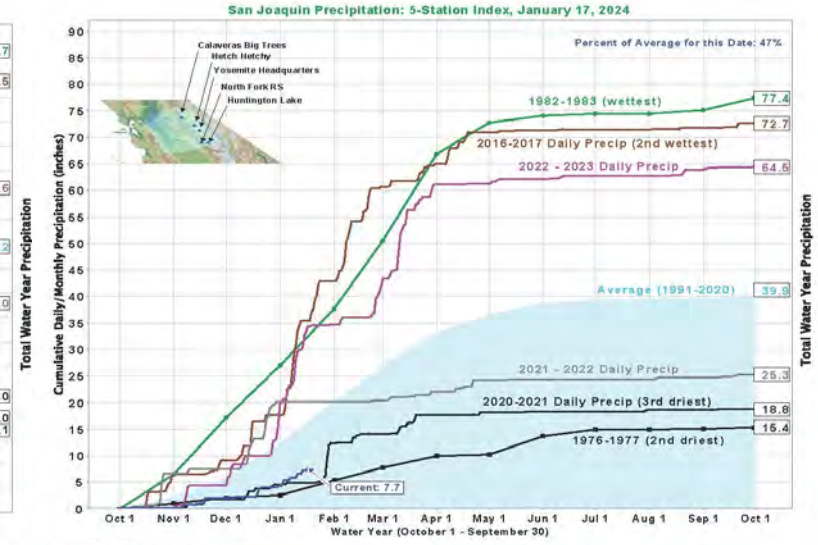
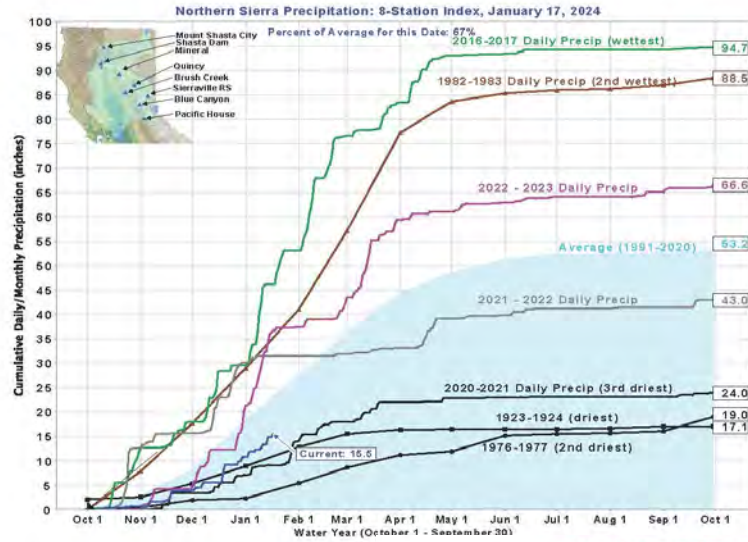
## Seasonal Temperature Outlook

Valid: Jan-Feb-Mar 2024  
Issued: December 21, 2023

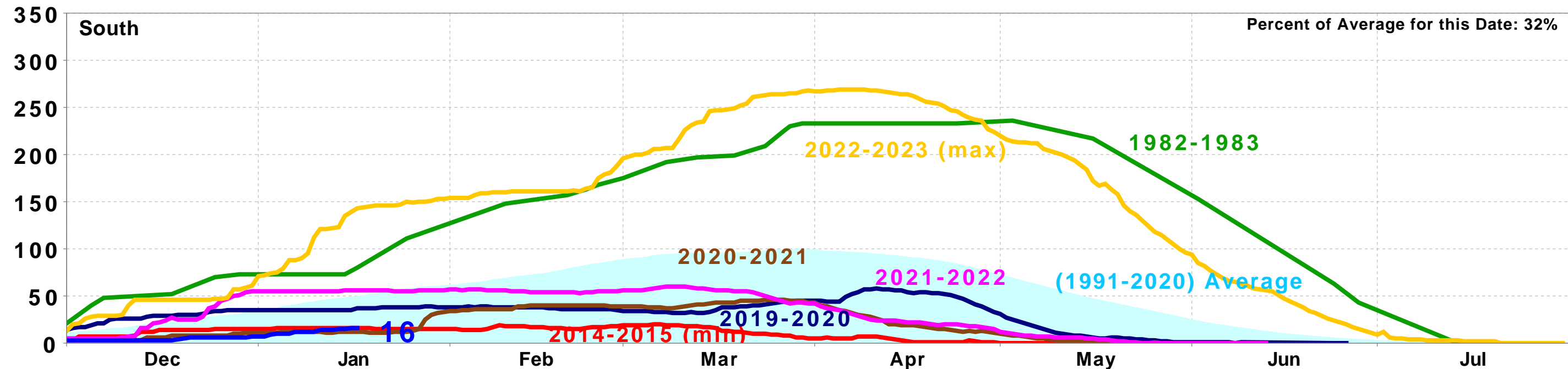
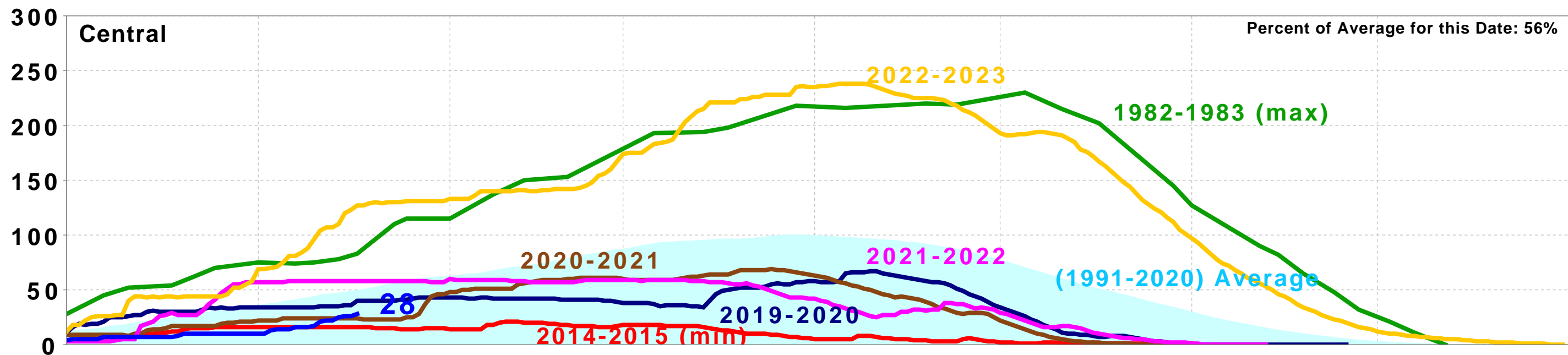
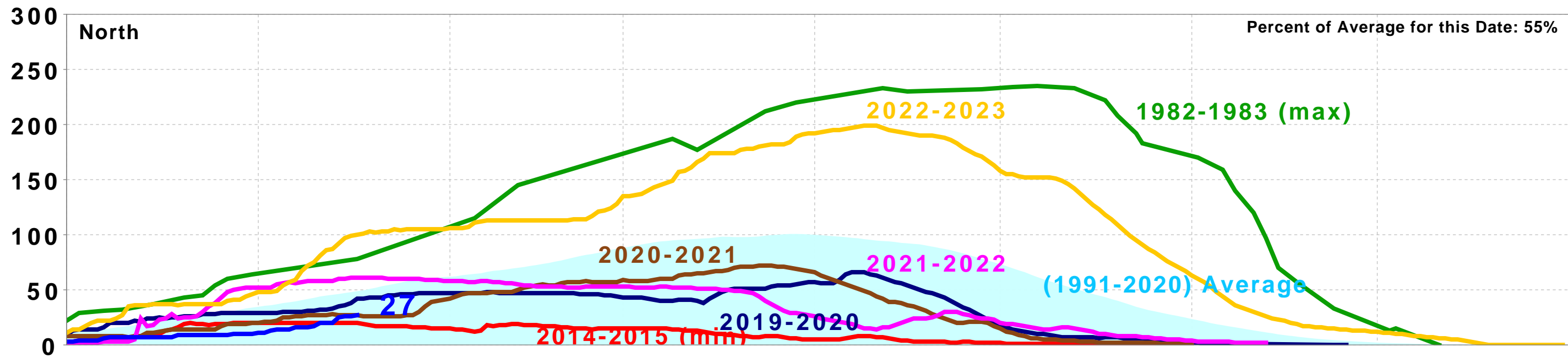


# Statewide Precipitation Conditions as of 12/20/2023

	Northern Sierra 8-Station Index inches (%)	San Joaquin 5-Station Index inches (%)	Tulare Lake 6-Station Index inches (%)
October	0.8" (28%)	0.2" (9%)	0.2" (16%)
November	3.2" (60%)	1.9" (52%)	1.0" (38%)
December	6.9" (69%)	2.3" (35%)	1.5" (32%)
January	4.7" (51%)	3.4" (44%)	2.0" (36%)
February			
March			
April			
May			
June			
July			
August			
September			
Season-to-Date	15.5" (66%)	7.7" (46%)	4.7" (41%)
WY Average	53.2" (29%)	40.0" (19%)	29.3" (19%)



# California Snow Water Content, January 17, 2024, Percent of April 1 Average



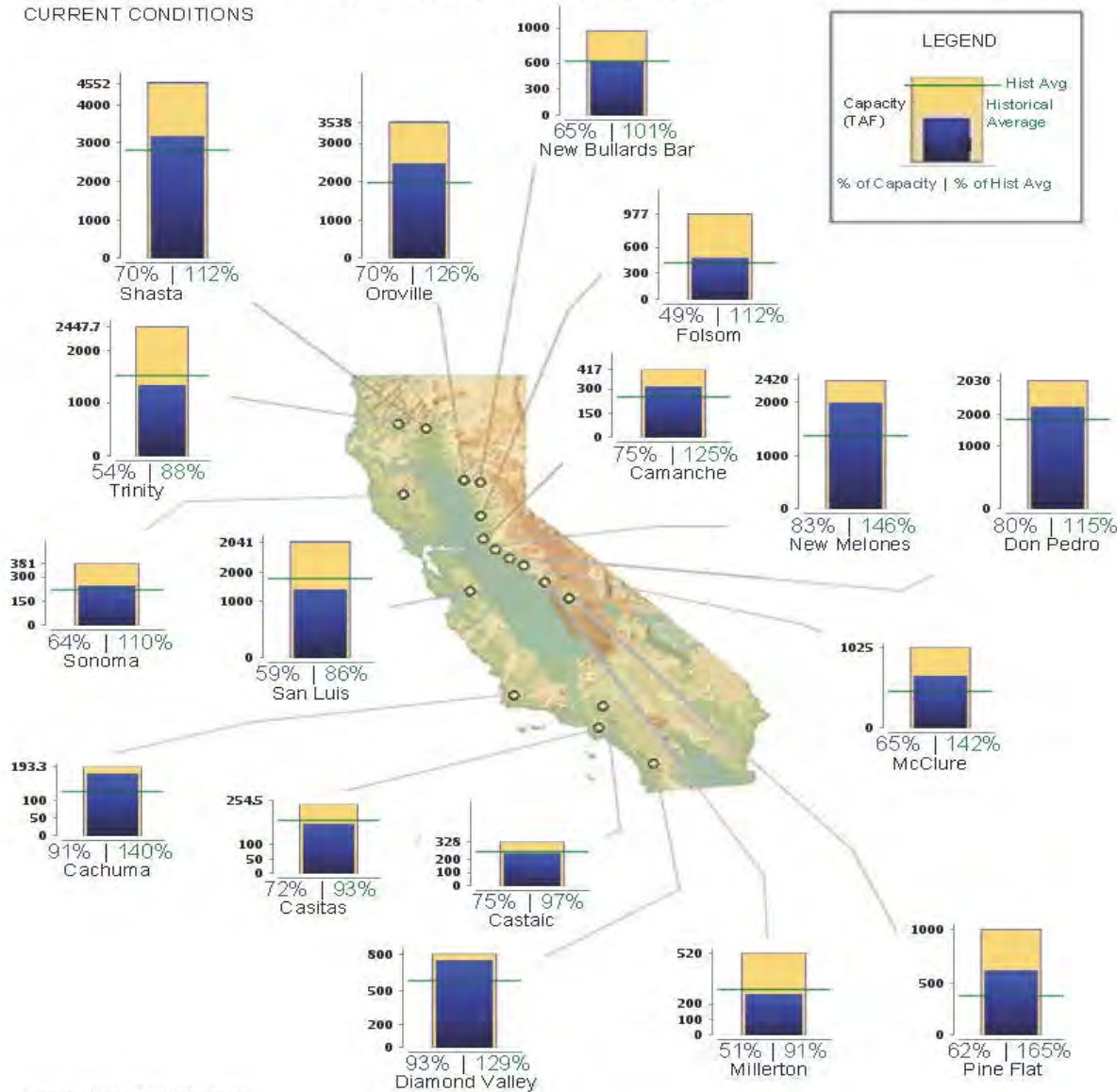
Statewide Percent of April 1: 26%

Statewide Percent of Average for Date: 53%



# CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS CURRENT CONDITIONS

Midnight - January 16, 2024



	Storage (TAF)	% Average
Shasta	3,176	112%
Oroville	2,474	126%
Folsom	476	112%
San Luis	1,206	86%

**STATE WATER CONTRACTORS  
BOARD OF DIRECTORS  
DRAFT  
BOARD ACTIONS  
JANUARY 18, 2024**

1. Authorize the General Manager not to collect the second dues collection for the 2023-24 Budget.
2. Authorize the State Water Contractors (SWC) to augment its contract with Bicker Castillo & Fairbanks Public Affairs in the amount of \$226,824 to 1) account for costs to maintain the Californians for Water Security website; 2) retain a specialized outreach consultant; and 3) implement digital advertising in continued support for the Delta Conveyance Project.
3. Authorize the General Manager to contract with a consulting firm for up to \$13,000 for a compensation study.

## BOARD ACTION REQUEST

### State Water Contractors Board of Directors January 18, 2024

#### Expanded Delta Conveyance Project Outreach

Requested Action: Authorize the State Water Contractors (SWC) to augment its contract with Bicker Castillo & Fairbanks Public Affairs in the amount of \$226,824 to 1) account for costs to maintain the Californians for Water Security website; 2) retain a specialized outreach consultant; and 3) implement digital advertising in continued support for the Delta Conveyance Project.

Background: Bicker Castillo & Fairbanks Public Affairs (BCF) provides media relations and crisis communications, advocacy, and campaign and advertising assistance. SWC has retained BCF since July 2022 (\$15,000 per month) to assist with coalition building and public outreach associated with the Delta Conveyance Project (DCP). BCF will continue to work with stakeholders to provide updates and briefings, attend PWA Board and DEIR Public meetings, and provide written statements and materials.

Three separate additional costs should be considered by the DCP Participants and SWC Board related to BCF's ongoing efforts for this SWC FY: 1) true-up costs to maintain the Californians for Water Security website; 2) support an outreach consultant; and 3) implement digital advertising in continued support for the Delta Conveyance Project.

Activity	Cost for Current FY	Description
Website maintenance	\$2,648	This is a necessary component of the outreach effort, but costs were not accounted for in the original retainer amount. Additional funding is needed to ensure the SWC contract covers all costs associated with the previously approved effort.
Community outreach consultant	\$25,000	BCF would retain a Community Outreach Consultant to recruit and activate individuals and organizations in support of Californians for Water Security, targeting faith-based, minority, and community-based organizations and leaders. They will activate these organizations to share information with their members, post on social media, attend events, and support press activities.

Digital campaign	\$200,000	BCF would implement digital campaigns to highlight the need and benefits of the DCP in targeted regions and for local and regional leaders.
TOTAL	\$226,824	

Each of these items can be individually considered by the DCP Participants and SWC Board for approval. While these expenditures were not contemplated during the budgeting process, funding is available from DCP reserve funds. Upon approval of this action, assuming each of the three requests are approved, the remaining DCP reserve is \$4.617 million.

## **BOARD ACTION REQUEST**

**State Water Contractors  
Board of Directors  
January 18, 2024**

### **Personnel Compensation Study**

**Requested Action:** Authorize the General Manager to contract with a consulting firm for up to \$13,000 for a compensation study.

**Background:** Since 2008, the SWC has had personnel classification, and total compensation studies performed approximately every 3 years to provide references and ensure appropriate ranges for SWC personnel salaries and benefits. The proposed study would be prepared by the Koff & Associates consulting firm or a firm with similar qualifications, which has experience evaluating small governmental agencies in Northern California, including several times for SWC, at a cost-not-to-exceed \$13,000. The results of the total compensation study will be used to inform any market-driven adjustments to SWC salaries.

**SWC BOARD MEETING  
COMMITTEE REPORT  
Revised  
January 18, 2024**

**Audit-Finance Committee Report to the SWC Board of Directors**

**1. Water Supply Contract Updates**

- The appeal on the Contract Extension Amendment is complete in favor of DWR, with the appellant claims denied. The Billing Transition Date (BTD) was officially January 1, 2024.
  - i. Meeting both of these conditions should allow for full implementation of the amendment to now move forward, including issuing bonds beyond 2035.
  - ii. Non-signers (Butte and Plumas) have been treated as though they are signers for the 2024 Statement of Charges (SOC).
- Plumas has signed the Monterey Amendment, which results in all 29 Contractors now having signed that amendment. They also signed the Water Management Tools amendment.
- All Contractors except for Plumas have also executed the tenth (ninth for Butte) amendment to the Tolling and Waiver Agreement. This extends the time to submit official protest items to the end of 2025, including the 2026 SOC. The exhibit to remove items from tolling included 62 items.

**2. Commercial Paper**

- DWR opened a fifth Commercial Paper (CP) line for costs incurred on or after January 1, 2024. In total, the JP Morgan lines remain at \$800 million.
- Total CP capacity remains at \$1.4 billion.
  - Series 1                      \$600 million with Bank of America
  - Series 2, 3, 4, 5            \$800 million with JP Morgan
- DWR does not plan to issue revenue bonds for post BTD spending until 2025. Capital Costs will be covered by CP and use of the SWRDS Reinvestment Account in the near term.

**3. WSRB Debt Service**

- DWR will begin sharing models and plans to recalculate each follow-on task for this project.
- The Debt Issuance Management System (DIMS) is now on the critical path to be able to use output from the Cost/Debt Reconciliation and allocate all debt down to the project (and eventually Contractor).

**4. Fiscal Personnel Changes**

- Vinay Behl resigned as DWR's Fiscal Division Chief as of January 5, 2024.

**5. Future Meetings**

The next Audit-Finance meeting will be in-person and online on February 7, 2024.

## **STATE WATER CONTRACTORS COMMITTEE REPORT January 18, 2024**

### **OME Committee Report to the SWC Board of Directors**

The SWC's OME Committee met on January 11, 2024. In addition to the routine topics of SWP operations/construction updates, planned versus actual expenditures, project charter summary reviews of SWP projects, and Dam Safety Program updates, the meeting agendas discussed the following topics:

▪ **Division of Operations and Maintenance (O&M) and Division of Engineering (DOE) Report:**

*Outages/Incidents*

- On November. 14, Delta Field Division personnel extinguished a kitchen fire locally. The alarm system sensed the fire, and the local fire department was dispatched. The lesson learned was to instruct the cleaning team to remove all items from electrical burners in the kitchen.

*New Project Charters and Revisions*

14 new projects charters, with a total estimated budget of approximately \$33.7M, three project revisions, and two close-out project charters, were reviewed. \$10.6M of the \$33.7M approved for new projects was for the emergency work of the Devils Den Pumping Plant emergency.

- **SWP Management:** Dale Brown was appointed Division Manager of the Division of Engineering.
- **Collaborative Delivery Program:** DWR received approval from the state legislature to use Construction Management/General Contractor (CMGC) and Fix Price Design-Build (FPDB) on seven projects and Progressive Design Build (PDB) on eight projects. These project delivery methods allow alternative methods to DWR's traditional design bid process, where the lowest bidder is awarded the contract. CMGC allows for qualification-based selection of contractors, multi-contract approach (preconstruction services and construction), and off-ramps to terminate contracts. FPDB allows you to identify a qualified pool of contractors that can respond to a request for a fixed-price contract proposal. PDB allows you to select a contractor based on the best value and award a contract to start the design and progress to the final design. To date, DWR has CMGC for Chipps Island Tidal Habitat Restoration Project and the San Joaquin Field Division Fire Safety Modernization Project. DWR will track lessons learned and report to legislators annually.
- **Prep for Annual Cost Estimate Review:** DWR provided an overview of the steps they took to create a 2024-2025 budget project list. The process included SWP Assistant Division Managers meeting with their project and program managers to review their risk-based top project lists. After the field division review, the lists were combined and further ranked into A, B, and C categories, with 10% ranking A, 40% ranking B, and 50% ranking C. In total, 346 projects were identified. The capital budget for the calendar year 2024 is \$245,499,917, and it is \$233,767,027 for 2025.

## **STAFF REPORT TO DESERT WATER AGENCY BOARD OF DIRECTORS**

**FEBRUARY 6, 2024**

### **RE: REQUEST BOARD AUTHORIZATION TO CONTINUE EMERGENCY REPAIR WORK AT DWA FACILITIES UNDER RESOLUTION NO. 1312**

On September 19, 2023, the Board adopted Resolution No. 1312 declaring a local emergency that requires emergency repairs to Agency facilities due to Tropical Storm Hilary. As required by the resolution, the following is an update on the repairs:

The following repair work has been done:

#### Whitewater Headworks:

- Graded road into site.
- Repaired 4" pump and re-established water supply to customers, at reduced delivery flow rate.
- Cleaned out concrete settling structure and transmission main.
- Replaced the fence surrounding the settling structure.

#### Mission Creek Groundwater Replenishment Facility:

- Completed aerial survey of work zone area.
- Received CAD mapping from aerial survey consultant.
- Installed K-Rail barriers to secure the site from vehicular traffic.
- Prepared grading plan for the removal of the sediment in the debris basin.
- Negotiating with grading contractor to relocate sediment to widen existing levee and install rip-rap slope protection.

The General Manager has determined that the damage to Agency facilities warrants the continuation of work under a Local Emergency, as outlined in Resolution No. 1312.

#### Fiscal Impact:

The declaration of work under a Local Emergency does not have a fiscal impact, rather, it allows the Agency to expedite repairs according to the Uniform Public Construction Cost Accounting Act.

#### Legal Review:

N/A

#### Attachments:

None

#### Recommendation:

Staff recommends, as required by Resolution No. 1312, the Board's concurrence that the continued work to repair Agency facilities shall occur under the Board's declaration of a Local Emergency.

**STAFF REPORT  
TO  
DESERT WATER AGENCY  
BOARD OF DIRECTORS**

**FEBRUARY 6, 2024**

**RE: REQUEST APPROVAL OF AGENCY REPRESENTATIVE TRAVEL  
& MEETING EXPENSE POLICY**

Currently, the Agency utilizes verbally communicated guidelines based on past practice to govern staff expenses related to travel and external meetings attended on behalf of the Agency.

Given that no formal policy exists, staff has prepared a draft Agency Representative Travel and Meeting Expense Policy (Policy) for review and potential approval by the Board of Directors.

The draft Policy has been written to mirror, where applicable, the requirements of the Meeting Expense Reimbursement Policy for Desert Water Agency Board Directors for consistency as Board Directors and staff frequently travel together.

**Policy Highlights:**

1. Defines who qualifies as an Agency Representative
2. Expressly limits allowable expenditures to Agency Representatives only
3. Authorization for travel – provides the manner in which Agency Representatives may request travel when not requested by their supervisor
4. Lodging – defines allowable lodging costs
5. Transportation – defines allowable costs and limits per mode of transportation
6. Meal & Incidentals –
  - a. Daily maximum rate of \$150 to match Board Director daily maximum rate
  - b. Expressly prohibits the purchase of Alcoholic beverages with Agency funds
  - c. Defines the method of distributing costs in group meal settings
7. Provides a listing of non-reimbursable travel expenses
8. Addresses compensation for travel time for non-exempt employees
9. Addresses how expenses may be paid for when an Agency Representative has not been assigned an Agency credit card
10. The policy will be reviewed by staff on an annual basis and the findings will be presented to the Finance Committee
11. Any proposed changes will be presented to the full Board for approval

The attached policy has been reviewed by the Finance Committee and Legal Counsel, whose suggested revisions have been incorporated into the final draft of the attached policy.

Fiscal Impact:

None.

Legal Review:

Legal Counsel has reviewed the draft Agency Representative Travel & Meeting Expense Policy.

Recommendation:

Staff recommends the Board of Directors approve the Agency Representative Travel & Meeting Expense Policy.

Attachments:

1. Agency Representative Travel & Meeting Expense Policy



DESERT WATER AGENCY

# Agency Representative Travel & Meeting Expense Policy

Adopted: [Date, 20XX]

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## 1. Purpose

The Agency recognizes the value of professional conferences, seminars, meetings and training. The Agency provides travel and expense funds for employees who attend any such approved events. The purpose of this policy is to ensure that payments made by the Agency are necessary to further the accomplishments of Agency goals and objectives.

## 2. Policy

- A. This policy applies to all full-time, part-time, temporary or contracted staff (Agency Representative) traveling on official Desert Water Agency (Agency) business.
- B. This policy establishes the guidelines that Agency Representatives must follow when representing the Agency and procedures for expense reimbursements.
- C. Any expenses authorized by this policy may be reimbursed to the Agency Representative if paid for personally or paid directly by the Agency.

## 3. Business Conduct

- A. At all times, Agency Representatives serve the public and must do so within the ethical and business performance standards expected of a public agency.
- B. Prudent judgment and compliance with all other Agency policies are required.
- C. If an Agency Representative plans to travel with a guest, the employee shall be responsible, at his/her sole cost and expense, for making all arrangements, reimbursements, and payments in connection with that guest.

## 4. Authorization to Travel

- A. Approval to travel shall be obtained in advance of the event using the External Event Attendance Request form. Agency Representatives shall complete this form, which will be approved by the employee's supervisor and department head. If a department has an Administrative Assistant assigned, the Agency Representative may elect to have the Administrative Assistant coordinate registration and travel arrangements.
  - i. Exemptions
    - a. Management is exempt from this advance approval requirement.
    - b. An External Event Form is not required when an employee is assigned to attend an event by a supervisor.

- B. All travel and business expenses under this policy are subject to budgetary review by the responsible department head to ensure sufficient departmental funds exist in the department's budget to cover the expense. Before submitting or approving a travel request, employees and supervisors should consider all other training opportunities that may be appropriate that cost less, may not require travel, and/or are available on-line.

## 5. Transportation

- A. When an Agency Representative travels on behalf of the Agency, the most economical mode and class of transportation shall be used that is reasonably consistent with scheduling needs and cargo space requirements utilizing the most direct route to and from the Agency or Agency Representative's place of residence when appropriate.
- B. Agency representatives shall use government or group rates offered by the transportation provider when available.
- C. Expenses related to transportation shall only be covered for the period that the Agency Representative is authorized to stay for the pre-approved event. An Agency Representative may elect to extend their stay at an event location at their own expense. If the modified dates of travel increase the cost of travel, the Agency Representative will be responsible for the additional cost. Agency Representative shall not be paid for any decrease in cost resulting from the modified dates of travel.
- D. Transportation to and from an event shall be arranged, reimbursed, or paid based on the following guidelines:
  - i. Air Travel

Airfare shall be arranged as far in advance as possible to ensure the lowest price airfare. It is the goal of the Agency to obtain the least expensive airfare; however, it is understood that extenuating circumstances (e.g. tight timelines or connecting flights) may exist requiring modest airline upgrades (e.g. Early Bird Check-in). All such upgrades must be approved in advance by the General Manager, Assistant General Manager or his/her designee. Changes to flight schedules made during travel are allowable provided they are in the best interest of the Agency.
  - ii. Car Rental / Taxi / Ride Share

Car rental, taxi service, public transportation, or ride share are allowable modes of transportation. Agency representatives shall utilize the service that is the most practical and safe form of transportation. When travelling together, Agency representatives should make an extra effort to share transportation whenever feasible.

iii. Agency Vehicle

- a. The Agency maintains a small fleet of pool vehicles that are available for Agency purposes and travel described in this policy. Agency Representatives desiring to use an Agency vehicle shall submit a request to their supervisor or department head. Subject to Agency vehicle availability, use of an Agency vehicle and carpooling with other Agency staff is encouraged.
- b. The most direct route shall be taken, with consideration given to traffic conditions during the time of travel.
- c. If the most direct route is not utilized, other than provided for in section 5.D.iii.b, an Agency representative shall have the route pre-approved by their supervisor. Without pre-approval, the Agency representative shall only be reimbursed for the most direct route.

iv. Personal Vehicle

- a. A personal vehicle may be used when necessary, provided that such use is approved by the supervisor or department head in advance. Reimbursement for such use will be in accordance with the IRS mileage rates in effect on the date(s) of travel. The mileage reimbursement rate is intended to cover the costs of operating a car for business purposes. These costs include standard maintenance, repairs, taxes, fuel, insurance and registration fees. Since the Agency utilizes the IRS mileage reimbursement rate, Agency representatives shall not be reimbursed separately for those costs, nor shall they use their Agency-issued credit card to pay for these expenses.
- b. Agency representatives will be reimbursed for actual miles driven to/from the event when traveling directly to/from home or to/from the office or any combination.
- c. The most direct route shall be taken, with consideration given to traffic conditions during the time of travel.
- d. If the most direct route is not utilized, other than provided for in section 5.D.iv.c, an Agency representative shall have the route pre-approved by their supervisor. Without pre-approval, the Agency representative shall only be reimbursed for the most direct route.
- e. Should an Agency representative choose to use a personal vehicle in lieu of airline travel when airline is deemed to be more cost effective and consistent with scheduling needs and cargo requirements, mileage reimbursement shall not exceed the cost of coach round-trip airfare. Any additional time off or lodging expenses related to this preferred method of travel will be at the Agency representative's expense.

v. Parking Expenses

Agency representatives shall use good judgment when choosing parking. Long-term airport parking is preferred especially for travel exceeding 24 hours. Parking at a hotel or meeting/conference location shall be restricted to normal parking fees (i.e. non-valet) unless no other parking option is available. Consideration may also be given to accessibility requirements of the Agency Representative.

6. Lodging

- A. Actual lodging expenses will be reimbursed for authorized Agency Representative only. If additional room occupants increase accommodation costs, the Agency Representative shall be responsible for the increased cost.
- B. The conference-sponsored hotel group rate shall be used if available. If the group rate is not available, other possible discounts (e.g. government rate) shall be requested. If lodging cannot be arranged at the conference-sponsored hotel, then the reasonably priced lodging shall be used within reasonable proximity to the conference or meeting site, not to exceed the median hotel cost for lodging for the area listed on websites like [www.priceline.com](http://www.priceline.com) or an equivalent service.
- C. No reimbursement for overnight accommodation shall be approved for stay within the Agency's service area.
- D. In any instance where lodging accommodations are required, an itemized receipt from the facility furnishing such accommodations shall be obtained and remitted to the Agency.
- E. Expenses related to lodging shall only be covered for the period that the Agency Representative is authorized to stay for the pre-approved event. An Agency Representative may elect to extend their stay at an event location at their own expense.

7. Meals & Incidental Expenses

- A. Food and incidental expenses shall be moderate and reasonable. Agency representatives will be reimbursed for the actual cost of the meal including tax and tip.
  - i. Meal costs will be considered moderate and reasonable if they do not exceed the daily maximum rate.
  - ii. The daily maximum rate is not cumulative and is managed on a per-day basis.
  - iii. Daily maximum meal & incidental expense rate: \$150

- iv. If the cost exceeds the daily maximum rate, the Finance Director will review and determine if the costs are determined to be reasonable. If the costs are determined to not be reasonable, the Agency representative will not be reimbursed for the additional cost above what is deemed to be reasonable. If the expenses deemed not to be reasonable were paid directly by the Agency, the Agency Representative shall reimburse the Agency for the portion of the cost that exceeds what is deemed to be reasonable.
- B. Expenses for food will be reimbursable only for Agency representatives. Food for guests will not be reimbursed.
- C. Group meals
  - i. If in conjunction with an authorized event, a group meal is attended with other Agency Representatives or guests, the cost of the meal will be divided equally amongst all attendees and will be applied against each Agency Representative's maximum daily meal expense allowance.
  - ii. If an Agency Representative wishes to have only their own meal, and not a percentage of the entire check, applied to their maximum daily meal expense allowance, the Agency Representative may request their meal be placed on a separate check.
  - iii. Agency representatives must submit the itemized, original receipt that indicates the cost of the meals and beverages ordered. The summary credit card receipt shall not be considered a valid, itemized receipt. Agency representatives must indicate the name(s) and relationship (if not DWA staff or Board) of all parties associated with the charges included on the receipt. In no instance will an Agency Representative be reimbursed for alcoholic beverages.

## 8. Non-Reimbursable Travel Expenses

Agency funds must only be used for authorized business of the Agency. Expenses that are deemed unnecessary, unrelated or otherwise excessive will not be reimbursed or paid. An Agency Representative shall not arrange for the payment of unrelated expenses by the Agency. If any unauthorized expenses are paid directly by the Agency (credit card, petty cash, etc.) those expenses shall be reimbursed to the Agency immediately by the Agency Representative. The following list is provided as a guideline of those expenses that will not be reimbursed.

- A. Personal portion of any travel
- B. Family/companion/guest expenses, including spouses' expenses when accompanying an Agency Representative. If concurrent travel arrangements are requested by an employee for family/companion/guest travel, the employee's personal credit card shall be used to make those travel arrangements.

- C. Entertainment expenses, including theater, movies, sporting events, gym, optional tours, golf-related expenses, or other cultural events. (Events listed in this item that are included in the authorized event registration as a scheduled offering that is not registered for separately are permissible).
- D. Alcoholic beverages
- E. Personal automobile expenses, including fuel, repairs, traffic fines, parking fines, or auto insurance
- F. Personal toiletry/sundry items, laundry or dry cleaning
- G. Personal losses incurred while on Agency business
- H. Gratuities or tips exceeding twenty percent (20%)
- I. Expenses that are reimbursed by another agency or organization
- J. Other expenses at the discretion of Management

## 9. Compensation for Travel Time

All non-exempt employees will be compensated for all hours worked (e.g. attendance at a conference and travel time). Travel time is considered compensable time, less the normal home-to-work commute. Travel time includes all necessary time spent driving, waiting to board a flight, time in flight and time commuting to the hotel. Any questions regarding this provision should be referred to the Human Resources Director.

## 10. Cash Advances

Whenever possible, expenses for transportation, lodging and registration fees are paid in advance directly by the Agency.

- A. For those Agency Representatives who are not assigned an Agency credit card, a cash-advance may be requested to cover expenses that cannot be prepaid, such as lodging, meals and other incidental expenses associated with attendance of authorized events.
- B. Cash advances shall be administered according to the Agency's Petty Cash Policy.
- C. When an Agency Representative does not have an Agency issued Credit Card and does not wish to use their own credit card and be reimbursed by the Agency, cash advances in excess of the Agency's Petty Cash Policy amount limits may be provided for lodging, meal and other authorized travel related expenses.
- D. The Agency Representative may be responsible for any lost or stolen cash advances.

## 11. Expense Reports

- A. In accordance with the IRS Accountable Plan guidelines, all travel-related expenses shall be documented with an itemized receipt. Upon return from an event, Agency representatives must return their original receipts and other documentation to the Department Administrative Assistant, or if no Administration Assistant has been assigned to the department, the Agency representative shall return the original receipts and other documentation to their supervisor.
- B. For travel exceeding \$100 (in total) the Administrative Assistant or Agency Representative shall submit an Expense Report within ten (10) business days following the event, including all expenses, regardless of payment method. All Expense Reports will be approved by the appropriate department head and will undergo a Finance Review performed by the Accounting Supervisor, Controller or Finance Director to ensure that the report is accurate, complete, justified with proper documentation, complies with this policy, and coded to the correct general ledger account.
  - i. General Manager is exempt from this requirement. General Manager expenses are reported separately to the Board Executive Committee.
- C. In the event that an Agency representative has misplaced a travel receipt, efforts should be made to locate a duplicate copy with the merchant. In the event that a duplicate receipt cannot be located, Agency representatives shall complete the Missing Receipt Affidavit form that requires employee to provide a description of the charge and certify that the items relate to Agency business.

## 12. Annual Travel Reimbursement Disclosure

In accordance with Government Code Section 53065.5, Agency Finance staff prepare an annual report for the Board's review and approval. This report shall disclose all annual travel reimbursement to Agency Representatives that exceed \$100 per individual charge. Individual charges include one meal, lodging for one day, transportation and conference/seminar registration.

## 13. Disciplinary Action

It is against the law to falsify expense reports and/or misuse public resources. Penalties for misuse of public resources or falsifying expense reports in violation of this policy may result in disciplinary action in accordance with the Agency's Anti-Fraud Policy.

14. Policy Review

- A. The Travel Policy shall be reviewed on an annual basis by staff and the findings will be presented to the Finance Committee.
- B. Employees shall familiarize themselves with this policy and if any questions arise, they should seek clarification from their supervisor.

15. Policy Updates

- A. Proposed changes shall be subject to review and approval by the Board of Directors.

DRAFT

**STAFF REPORT  
TO  
DESERT WATER AGENCY  
BOARD OF DIRECTORS**

**FEBRUARY 6, 2024**

**RE: REQUEST ADOPTION OF RESOLUTION NO. 1319 MEETING  
EXPENSE REIMBURSEMENT POLICY FOR THE DESERT WATER  
AGENCY BOARD DIRECTORS**

According to Government Code Section 53232.2, the Agency is required to adopt a written policy specifying the types of occurrences that will qualify a member of the Board to receive reimbursement of expenses relating to travel, meals, lodging and other actual and necessary expenses incurred by members of the Board in service of the Agency. In 2023, the Board approved Resolution No. 1296 and adopted the Meeting Expense Reimbursement Policy for the Desert Water Agency Board of Directors.

On January 16, 2024, the Finance Committee met to conduct a review of the Agency's Meeting Expense Reimbursement Policy for the Desert Water Agency Board Directors (Policy).

The following revisions have been recommended by the Finance Committee:

1. Increase the daily maximum meal & incidental expense rate to a flat \$150 per day
2. Remove the provision for partial day meal rates
3. Remove the provision for reducing the daily maximum meal & incidental rate when a meal is included in the event registration
4. Revise Section 3.D to indicate a Board Director may be held responsible for non-refundable expenses for events not attended due to illness or emergency, instead of shall be held responsible.
5. Remove the provision for the Executive Committee to grant exceptions to 3.D to remove the conflict of interest that is likely to exist. Rather, if a Board Director is unable to attend a non-refundable event due to illness or injury, refund for the undefendable expenses will not be required unless it is observed there is abuse of this provision and the matter will be brought to the full Board for discussion as to whether the Director shall be held responsible for the undefendable charges.

The Finance Committee has requested the revised Policy be brought to the full Board for approval.

Legal Review:

Legal Counsel has reviewed the updated Meeting Expense Reimbursement Policy for the Desert Water Agency Board Directors, Resolution, and staff report.

Fiscal Impact:

The actual fiscal impact is unknown due to the many variables present; however, the impact is minimal. The estimated maximum annual fiscal impact is \$6,300 if Board Directors expended the maximum \$150 daily limit for all conferences attended in a year with the assumption that an average of two (2) Board Directors will attend each conference on the 2024 Conference Schedule.

Recommendation:

Staff recommends the Board of Directors replace Resolution No. 1296 by adopting Resolution No. 1319, updating the Agency's Meeting Expense Reimbursement Policy for Desert Water Agency Board Directors.

Attachments:

1. Resolution No. 1319
2. Exhibit A: Meeting Expense Reimbursement Policy for Desert Water Agency Board Directors
3. Draft Meeting Expense Reimbursement Policy for Desert Water Agency Board Directors including redline updates

**RESOLUTION NO. 1319**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF DESERT WATER AGENCY ADOPTING A MEETING  
EXPENSE REIMBURSEMENT POLICY**

**WHEREAS**, Government Code sections 53232 et seq. authorize the reimbursement of actual and necessary expenses incurred by the Board of Directors of Desert Water Agency for attendance at identified occurrences pursuant to a written policy approved by the Board at a public meeting of the Board; and

**WHEREAS**, this Board wishes to revise and replace the reimbursement policy previously adopted in 2023, consistent with the applicable provisions of the Government Code;

**WHEREAS**, Resolution No. 1319 shall approve the revised reimbursement policy and will replace Resolution No. 1296;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Desert Water Agency does hereby adopt the expense reimbursement policy attached hereto as Attachment “A,” which shall replace all previously adopted versions thereof.

**BE IT FURTHER RESOLVED** that the occurrences that shall qualify for reimbursement of expenses shall be determined by separate action of the Board, which determination may be revised from time to time as authorized by law.

**ADOPTED** this 6<sup>th</sup> day of February 2024.

---

Paul Ortega, President

ATTEST:

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Gerald McKenna, Secretary-Treasurer



DESERT WATER AGENCY

## **Meeting Expense Reimbursement Policy for Desert Water Agency Board Directors**

Adopted: February 21, 2023

Revised: [Date, 20XX]

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## 1. Purpose

The purpose of this policy is to prescribe the manner in which Desert Water Agency (Agency) Board Directors may be reimbursed for expenses or incur expenses paid directly by the Agency by an Agency issued credit card or petty cash related to Agency business according to Government Code Section 53232, as required by Government Code Section 53232.2(b).

## 2. Scope

- A. This policy applies to members of the Board of Directors and is intended to result in no personal gain or loss for a Board Director.
- B. Eligible expenses for reimbursement are expenses within this policy for travel, meals, lodging and other actual and necessary expenses that are either:
  - a. Paid directly by the Agency on behalf of the Director
  - b. Paid by the Board Director and submitted for reimbursement

## 3. Policy

A Board Director shall be authorized to receive reimbursement for reasonable and necessary expenses incurred by the Director for attendance or service rendered for authorized activities. Any and all transportation and travel expenses authorized and allowed under this policy shall be in addition to any compensation provided for such Board member by ordinance or otherwise.

### A. Authorized Activities

Authorized Activities include activities or services rendered pursuant to Desert Water Agency Ordinance 62, Section 1, Attendance at Board Meetings, and Section 2, Other Services Rendered as a Director; or future successor to said ordinance.

### B. Eligible Reimbursements

Board Directors of the Agency are eligible to receive reimbursement for travel, meals, lodging, and other reasonable and necessary expenses for attending the previously identified Authorized Activities on behalf of the Agency.

#### a. Lodging Expenses

- i. If lodging is in connection with the Authorized Activities stated above, or other prior approved event, such lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor. [Gov. Code § 53232.2(d)]
- ii. If the published group rate is unavailable:
  - 1. Board Directors shall use government and group rates offered by a provider of lodging services for lodging when available. [Gov Code § 53232.2(e)]
  - 2. If government rates are not available at a given time or in a given area, Board Directors shall be reimbursed for:

- a. *Option #1:* Median hotel cost – Lodging rates that do not exceed the median retail rate for lodging for that area listed on websites like [www.priceline.com](http://www.priceline.com) or an equivalent service
    - b. *Option #2:* IRS Rates – Lodging rates that do not exceed the IRS per diem rates for a given area
  - iii. Lodging Reservations
    - 1. The Agency may make all hotel reservations for meetings, conferences, events and programs
    - 2. The reservations will only cover the period that the Board members are authorized to stay unless the Board members inform Agency staff of additional nights that they wish to stay and pay for at their own expense
  - iv. No reimbursement for overnight accommodations will be approved for stay within the Agency's service area
  - v. Accommodation expenses will be reimbursed only for the authorized Board member and not for guests, family members, or pets. If additional room occupants increase the cost of the accommodations, the Board Director will be responsible for the increased cost
  - vi. Accommodations must be reasonable in cost and in close proximity to the conference or meeting site
  - vii. In any instance where hotel accommodations are required, an itemized receipt from the hotel furnishing such accommodations shall be obtained and remitted to the Agency
- b. Transportation Expenses
- i. Transportation booking/reservations
    - 1. The Agency may make all transportation reservations for meetings, conferences, events and programs
      - a. Excludes Personal Vehicle and Taxi/Ride Share options
    - 2. The reservations will only cover the period that the Board members are authorized to stay unless the Board members inform Agency staff of alternate travel dates. If the modified dates of travel increase the cost of travel, the Board Director will be responsible for the additional cost
  - ii. Board Directors shall use government or group rates offered by the provider of transportation when available [Gov Code § 53232.2(e)]
  - iii. Transportation expenses will be reimbursed at cost for the most economical mode and class of transportation reasonably consistent with scheduling needs and cargo space requirements utilizing the most direct route to and from the Board Director's place of residence

- iv. Airfare
  - 1. Reimbursed at cost for the most economical mode and class of airfare reasonably consistent with scheduling needs
- v. Automobile
  - 1. Personal Vehicle: If a Board Director elects to use a personal vehicle, the Director will be reimbursed according to IRS mileage rates in effect on the date(s) of travel
  - 2. Car Rental: Reimbursed at cost for economy grade vehicle including fuel costs
  - 3. Taxi/Ride Share: Reimbursed as cost plus applicable gratuity not to exceed 20 percent
- c. Meal & Incidental Expenses
  - i. Meal & incidental expenses are only eligible in conjunction with services rendered in accordance with Ordinance 62, Section 2, or future successor to said ordinance.
  - ii. Daily maximum meal & incidental expense rate: \$150
  - iii. Direct Reimbursement
    - a. Board members may claim the actual cost of meals and incidentals up to the maximum daily meal and incidental expense rate
    - b. Itemized receipts required
    - c. To be managed as a not to exceed daily total
  - iv. Gratuities are not to exceed 20 percent
  - v. Alcoholic beverages will be excluded from any reimbursements
  - vi. Meals & Incidentals will be reimbursed only for the authorized Board member and not for guests or family members
  - vii. Group meals
    - a. If in conjunction with an authorized activity, a group meal is attended with other Board Directors and/or Agency staff, the meal will be paid for on one check with an Agency credit card. The check will be divided equally amongst all attendees and will be applied against each Board Directors maximum daily meal & incidental expense allowance.
    - b. If a Board Director wishes to have only their own meal, and not a percentage of the entire check, applied to their maximum daily meal & incidental expense allowance, the Board Director may request their meal be placed on a separate check
- d. Other Expenses
  - i. Any expenses that do not fall within the this policy or the IRS reimbursable rates shall be approved by the Agency's Board of Directors, in a public meeting before the expense is incurred [Gov. Code § 53232.2(f)]

- C. If a Board Director chooses to incur additional costs that are above the rates established pursuant to this policy and have not been approved by the Board of Directors in advance, the Director may do so at his or her own expense [Gov. Code § 53232.2(g)]
- D. If a Board Director elects not to attend an authorized event/activity that they requested to attend, where registration fees, travel, lodging or other related travel and attendance expenses are not cancellable or refundable, the Board Director may be held responsible for the non-refundable portion of the costs paid for by the Agency

#### 4. Implementation

- A. When a Board Director desires to be reimbursed for out-of-pocket expenses for an item(s) or service(s) appropriately relating to Agency business, that were not paid for directly by the Agency, he or she shall submit a reimbursement form provided by the Agency to the Executive Secretary/Assistant Secretary to the Board within a reasonable time, no more than thirty days after incurring the expense
- B. The reimbursement form will include an explanation of the Agency business-related purpose (travel, accommodations, meals or incidentals) for the expense and itemized receipt(s) showing each expense attached
- C. The Agency's Finance Director or General Manager will review and approve reimbursement requests
- D. Reimbursement payment timing
  - a. Reimbursements will be included in Directors' monthly paychecks
  - b. Reimbursement requests will be due no later than meeting attendance for the current payroll period
  - c. Any reimbursement requests received after the payroll due date, according to the Board Payroll Policy, may be delayed to the next payroll period
- E. All expenses for the Board Directors and the General Manager will be reviewed monthly by the Board of Directors Executive Committee

#### 5. Activity Reports

As required by Government Code § 53232.3(d), Board Directors attending activities defined in this policy, or other prior approved events, shall submit a brief report to the other Directors during a scheduled Board Meeting upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the Agency. [Gov. Code § 53232.3(d)]

## 6. Legal Reporting Responsibilities

It is against the law to falsify expense reports. Penalties for misuse of public resources or falsifying expense reports in violation of expense reporting policies may include, but are not limited to, the following:

- A. The loss of reimbursement or privileges
- B. Restitution to the Agency
- C. Civil penalties for misuse of public resources pursuant to Government Code § 8314
- D. Prosecution for misuse of public resources, pursuant to Section 424 of the Penal Code, penalties for which may include 2, 3, or 4 years in prison



DESERT WATER AGENCY

## **Meeting Expense Reimbursement Policy for Desert Water Agency Board Directors**

Adopted: February 21, 2023

Revised: [Date, 20XX]

### **Contents**

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6. Legal Reporting Responsibilities .....	6

### 1. Purpose

The purpose of this policy is to prescribe the manner in which Desert Water Agency (Agency) Board Directors may be reimbursed for expenses or incur expenses paid directly by the Agency by an Agency issued credit card or petty cash related to Agency business according to Government Code Section 53232, as required by Government Code Section 53232.2(b).

### 2. Scope

- A. This policy applies to members of the Board of Directors and is intended to result in no personal gain or loss for a Board Director.
- B. Eligible expenses for reimbursement are expenses within this policy for travel, meals, lodging and other actual and necessary expenses that are either:
  - a. Paid directly by the Agency on behalf of the Director
  - b. Paid by the Board Director and submitted for reimbursement

### 3. Policy

A Board Director shall be authorized to receive reimbursement for reasonable and necessary expenses incurred by the Director for attendance or service rendered for authorized activities. Any and all transportation and travel expenses authorized and allowed under this policy shall be in addition to any compensation provided for such Board member by ordinance or otherwise.

#### A. Authorized Activities

Authorized Activities include activities or services rendered pursuant to Desert Water Agency Ordinance 62, Section 1, Attendance at Board Meetings, and Section 2, Other Services Rendered as a Director; or future successor to said ordinance.

#### B. Eligible Reimbursements

Board Directors of the Agency are eligible to receive reimbursement for travel, meals, lodging, and other reasonable and necessary expenses for attending the previously identified Authorized Activities on behalf of the Agency.

##### a. Lodging Expenses

- i. If lodging is in connection with the Authorized Activities stated above, or other prior approved event, such lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor. [Gov. Code § 53232.2(d)]
- ii. If the published group rate is unavailable:
  - 1. Board Directors shall use government and group rates offered by a provider of lodging services for lodging when available. [Gov Code § 53232.2(e)]
  - 2. If government rates are not available at a given time or in a given area, Board Directors shall be reimbursed for:

- a. *Option #1:* Median hotel cost – Lodging rates that do not exceed the median retail rate for lodging for that area listed on websites like [www.priceline.com](http://www.priceline.com) or an equivalent service
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- iii. Lodging Reservations
  - 1. The Agency may make all hotel reservations for meetings, conferences, events and programs
  - 2. The reservations will only cover the period that the Board members are authorized to stay unless the Board members inform Agency staff of additional nights that they wish to stay and pay for at their own expense
- iv. No reimbursement for overnight accommodations will be approved for stay within the Agency's service area
- v. Accommodation expenses will be reimbursed only for the authorized Board member and not for guests, family members, or pets. If additional room occupants increase the cost of the accommodations, the Board Director will be responsible for the increased cost
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      - a. Excludes Personal Vehicle and Taxi/Ride Share options
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  - ii. Board Directors shall use government or group rates offered by the provider of transportation when available [Gov Code § 53232.2(e)]
  - iii. Transportation expenses will be reimbursed at cost for the most economical mode and class of transportation reasonably consistent with scheduling needs and cargo space requirements utilizing the most direct route to and from the Board Director's place of residence

Desert Water Agency – Meeting Expense Reimbursement Policy for DWA Board Directors

- iv. Airfare
  - 1. Reimbursed at cost for the most economical mode and class of airfare reasonably consistent with scheduling needs
- v. Automobile
  - 1. Personal Vehicle: If a Board Director elects to use a personal vehicle, the Director will be reimbursed according to IRS mileage rates in effect on the date(s) of travel
  - 2. Car Rental: Reimbursed at cost for economy grade vehicle including fuel costs
  - 3. Taxi/Ride Share: Reimbursed as cost plus applicable gratuity not to exceed 20 percent
- c. Meal & Incidental Expenses
  - i. Meal & incidental expenses are only eligible in conjunction with services rendered in accordance with Ordinance 62, Section 2, or future successor to said ordinance.
  - ii. Daily maximum meal & incidental expense rate: \$150
  - iii. Direct Reimbursement
    - a. Board members may claim the actual cost of meals and incidentals up to the maximum daily meal and incidental expense rate
    - b. Itemized receipts required
    - c. To be managed as a not to exceed daily total
  - iv. Gratuities are not to exceed 20 percent
  - v. Alcoholic beverages will be excluded from any reimbursements
  - vi. Meals & Incidentals will be reimbursed only for the authorized Board member and not for guests or family members
  - vii. Group meals
    - a. If in conjunction with an authorized activity, a group meal is attended with other Board Directors and/or Agency staff, the meal will be paid for on one check with an Agency credit card. The check will be divided equally amongst all attendees and will be applied against each Board Directors maximum daily meal & incidental expense allowance.
    - b. If a Board Director wishes to have only their own meal, and not a percentage of the entire check, applied to their maximum daily meal & incidental expense allowance, the Board Director may request their meal be placed on a separate check
- d. Other Expenses
  - i. Any expenses that do not fall within the this policy or the IRS reimbursable rates shall be approved by the Agency's Board of Directors, in a public meeting before the expense is incurred [Gov. Code § 53232.2(f)]

**Deleted:** <#>¶

Breakfast \$ 20 ¶  
Lunch \$ 25¶  
Dinner \$ 50¶  
Incidentals \$ 5¶  
Daily Total \$100¶

**Deleted:** of \$100

**Deleted:** <#>Partial meal rate payment is authorized when in a travel status for less than an entire day¶

**Deleted:** <#>Event meal packages¶

If a meal package is provided by the authorized event and purchased in conjunction with the Board Director's event registration, the meal (Breakfast, Lunch and/or Dinner) will be deducted from the daily maximum meal & incidental rate available for reimbursement. ¶

The actual cost of the event meal will not be reduced from the daily meal & incidental rate, but rather, the daily rate will be reduced by the assigned value of the meal according to the maximum daily meal rates. For example, if a lunch is purchased through a conference, the daily meal & incidental rate would be reduced to \$75 for the day (\$20 Breakfast, 50 Dinner, \$5 incidentals).¶

- C. If a Board Director chooses to incur additional costs that are above the rates established pursuant to this policy and have not been approved by the Board of Directors in advance, the Director may do so at his or her own expense [Gov. Code § 53232.2(g)]
- D. If a Board Director elects not to attend an authorized event/activity that they requested to attend, where registration fees, travel, lodging or other related travel and attendance expenses are not cancellable or refundable, the Board Director ~~may be held~~ responsible for the non-refundable portion of the costs paid for by the Agency

**Deleted:** will

#### 4. Implementation

- A. When a Board Director desires to be reimbursed for out-of-pocket expenses for an item(s) or service(s) appropriately relating to Agency business, that were not paid for directly by the Agency, he or she shall submit a reimbursement form provided by the Agency to the Executive Secretary/Assistant Secretary to the Board within a reasonable time, no more than thirty days after incurring the expense
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  - c. Any reimbursement requests received after the payroll due date, according to the Board Payroll Policy, may be delayed to the next payroll period
- E. All expenses for the Board Directors and the General Manager will be reviewed monthly by the Board of Directors Executive Committee

**Deleted:** <#>If the Board Director is unable to attend due to illness or emergency, at the discretion of the Executive Committee, the Director will not be responsible for the non-refundable portion of the costs incurred ¶

#### 5. Activity Reports

As required by Government Code § 53232.3(d), Board Directors attending activities defined in this policy, or other prior approved events, shall submit a brief report to the other Directors during a scheduled Board Meeting upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the Agency. [Gov. Code § 53232.3(d)]

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- D. Prosecution for misuse of public resources, pursuant to Section 424 of the Penal Code, penalties for which may include 2, 3, or 4 years in prison

DRAFT

**STAFF REPORT  
TO  
DESERT WATER AGENCY  
BOARD OF DIRECTORS**

**FEBRUARY 6, 2024**

**RE: REQUEST AUTHORIZATION FOR DIRECTOR COMPENSATION  
FOR ATTENDANCE AT BUILDING INDUSTRY ASSOCIATION OF  
SOUTHERN CALIFORNIA (BIASC) EVENT**

At its February 21, 2023 meeting, the Board of Directors reviewed the public events eligible for Board compensation. Subsequently on March 7, 2023 meeting, the Board of Directors approved the events list (attached).

Recently, a Board Director inquired to Staff whether an event on January 29, 2024 for the BIASC was available for all directors to attend. Staff assumed since it was a BIASC event, it was available for the Board to attend and Staff made arrangements for the Director to attend. Just recently, Staff reviewed the information for the event and noticed the event was held in Orange County. The Public Events List approved on March 7 states that only Riverside County events are eligible for compensation.

At the February 1, 2024 Executive Committee meeting, Staff informed the Committee about their error in registering the Director for the event. The Committee requested this item be placed on the February 6 Board agenda for review by the full Board.

Since this past event is not on the list of compensable events, Staff is bringing this item to the full Board to consider compensation for this event in light of the extenuating circumstances.

**Fiscal Impact:**

The Fiscal Year 2023-2024 budget includes Board attendance at meetings and events.

**Legal Review:**

None.

**Recommendation:**

Staff recommends that the Board of Directors discuss and either grant or deny compensation to the Director for attending. If the Board decides to grant compensation, authorization would be for this event only; no further events will be compensable if not held in Riverside County.

**Attachments:**

Attachment #1 - Public Events List (March 7, 2023)



Public Events List  
Desert Water Agency  
March 7, 2023

1. Civic
  - a. State of the City:
    - i. Cathedral City
    - ii. Desert Hot Springs
    - iii. Palm Springs
  - b. All-Valley Mayor and Tribal Chair Luncheon
  - c. State of the County – Riverside
2. Community
  - a. ONE-PS Community picnic
  - b. Desert Garden Tour by Desert Horticultural Society
  - c. Desert Garden Community Day by Desert Horticultural Society
  - d. Desert Hot Springs Big Heart Awards
  - e. Taste of Jalisco Festival – Cathedral City (opening day)
3. Business
  - a. Desert Valley Builders Association Events
  - b. Building Industry Association of Southern California – Riverside County Events
  - c. Business Expo/Taste of Palm Springs
  - d. Coachella Valley Economic Partnership Events
4. Desert Water Agency
  - a. Agency tours

# CAPITAL IMPROVEMENT PROJECTS 2023



1

# Pipeline Projects





# VIA VAQUERO WATER MAIN

- Installation of new 8-inch water main
- Price - \$146,564.00
- Emergency pipeline installed by Construction
- Purpose - Replaced 800 feet of old 4-inch pipe with new 8-inch mainline
- Date Completed: September 2023

2

# Electrical Upgrades





# CHINO BOOSTER MCC

- Motor Control Center (MCC) updates
- Price - \$160,000.00
- Installed by Tess Electric & Operations
- Purpose - Replacement of old MCC with new updated technology.
- Date Completed: February 2023

3

# Earthquake Valve System



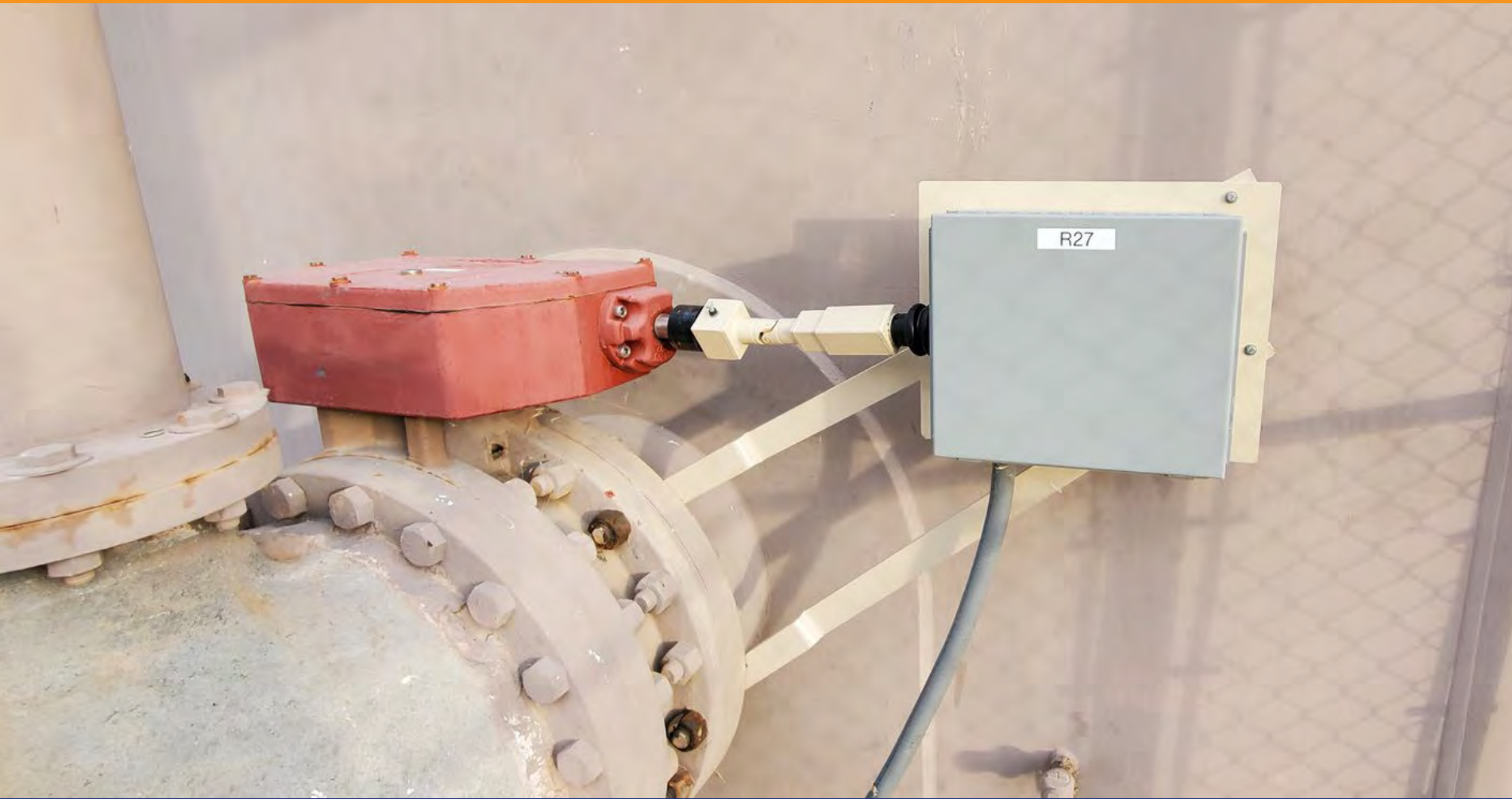


# SOUTHRIDGE RESERVOIR

- Earthquake Valve Seismic Actuator
- Price - \$55,000.00
- Installed by Operations
- Purpose - Replaced compressed air actuators with electronic actuators
- Date Completed: September 2023

# CHINO RESERVOIR

- Earthquake Valve Seismic Actuator
- Price - \$65,000.00
- Installed by Operations
- Purpose - Replaced compressed air actuators with electronic actuators
- Date Completed: October 2023





# ANDREAS HILLS RESERVOIR

- Earthquake Valve Seismic Actuator
- Price - \$51,000.00
- Installed by Operations
- Purpose - Replaced compressed air actuators with electronic actuators
- Date Completed: August 2023

4

# Recycled Water Plant Upgrades





# CHLORINE SCRUBBER

- Recycled Water Facility chlorine scrubber replacement
- Price - \$318,819.00
- Managed by Engineering
- Purpose - End of life replacement
- Date Completed: February 2023



# CHLORINE INJECTION BUILDING

- Shallow groundwater recovery well chlorine building replacement
- Price - \$32,587.00
- Installed by Construction and Operations, Design by Engineering
- Purpose - Replaced old deteriorated building and installed a new one
- Date Completed: February 2023



# SUMP PUMP

- Backup sump pump (reservoir sump pit)
- Price - \$18,813.69
- Recycled Water Facility
- Purpose - Backup for existing unit

5

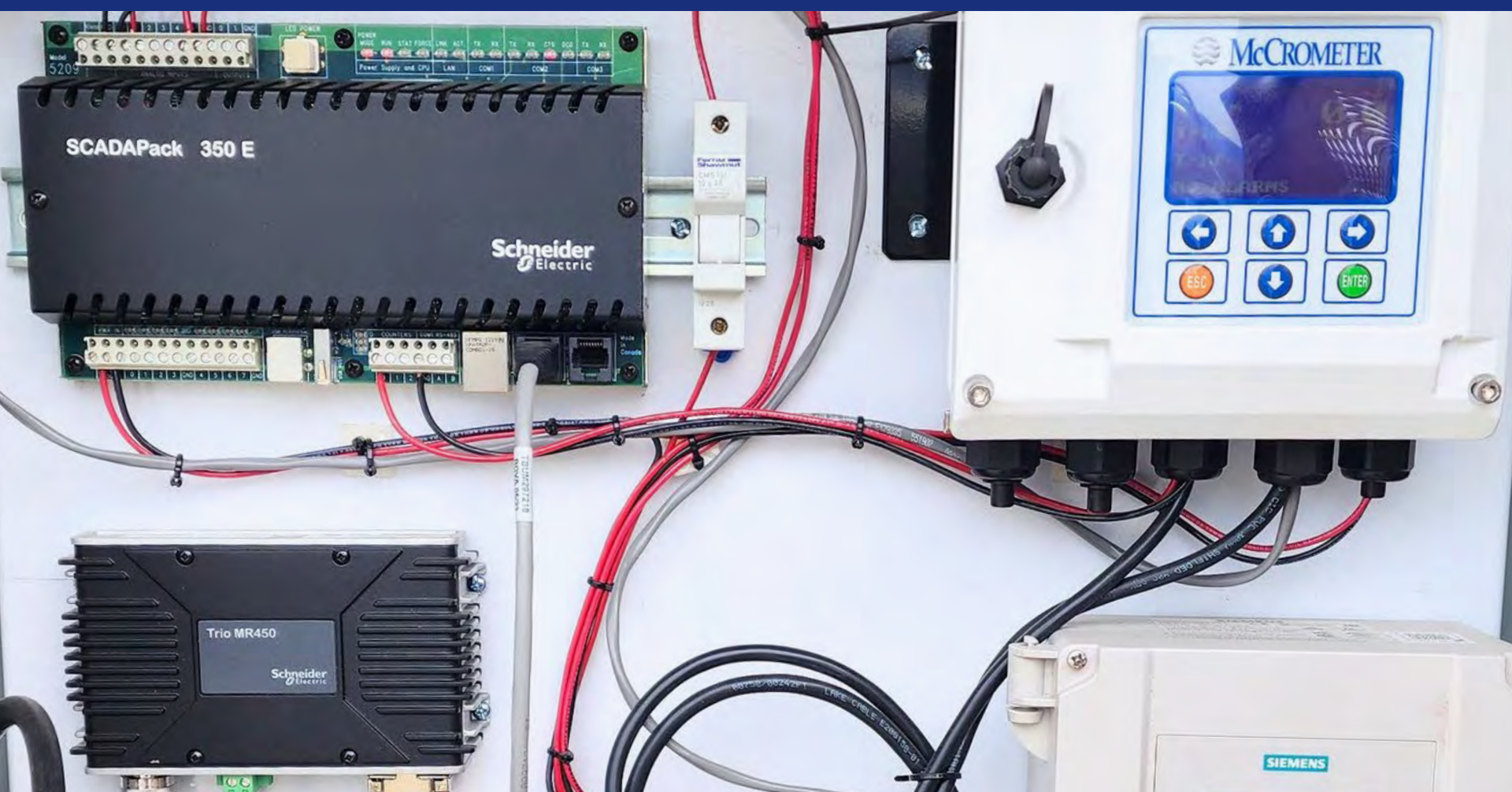
# Cathedral Canyon Force Main





# MONITORING MANHOLE

- Install flow meter and appurtenances
- Price - \$145,371.00
- Installed by Operation and Construction, Design by Engineering
- Purpose - Monitor flow into CVWD manhole from Cathedral Canyon lift station
- Date Completed: March 2023



6

# SCADA



# SCADA UPGRADES

- SCADA (Supervisory Control and Data Acquisition) computer system upgrades
- Price - \$18,087.00
- Operations System Management
- Purpose - Update software and hardware technology



7

# Storm Repairs



# TROPICAL STORM HILARY

- Tramway Repairs - Clearing and repairing facilities
- Performed by Construction
- Purpose - Necessary boulder clearing and facility repair
- Date Completed: Late 2023





# TROPICAL STORM HILARY

- Snow Creek Repairs - Clearing and repairing facilities
- Performed by Construction
- Purpose - Tropical Storm Hilary necessary boulder clearing and facility repair
- Date Completed: Late 2023

8

# Agency Vehicles





# UNIT 17 - 2023 FORD RANGER

- Unit #17
- 2023 Ford Ranger XL Supercab 4x4
- Price - \$41,189.31
- Operations Department
- Purpose - Replacing 2004 Ford F-150 XL, mileage 176,567
- Purchase Date: March 2023



# UNIT 26 - 2023 FORD ESCAPE

- Unit #26
- 2023 Ford Escape FWD
- Price - \$34,370.72
- Office Fleet Vehicle
- Purpose - Replacing 2006 Ford 500 sedan, mileage - 89,489
- Purchase Date: June 2023



# UNIT 36 - 2023 FORD UTILITY

- Unit #36
- Ford F-250 XL Utility Mechanic Truck
- Price - \$85,712.54
- Construction Department
- Purpose - Replacing existing vehicle, mileage - 134,698
- Purchase Date: May 2023



# UNIT 38 - 2023 FORD ESCAPE

- Unit #38
- 2023 Ford Escape FWD
- Price - \$35,198.08
- Office Fleet Vehicle
- Purpose - Replacing 2010 Ford Taurus, mileage - 129,612
- Purchase Date: June 2023



# UNIT 32 - 2023 FORD F450

- Unit #32
- 2023 Ford F450 Dump Body
- Price - \$98,478.51
- Construction Department
- Purpose - Replacing 2010 Ford F450 Dump Body, mileage - 62,915
- Purchase Date: June 2023





# UNIT 2 - 2023 FORD F450

- Unit #2
- 2023 Ford F450 Dump Body
- Price - \$98,478.51
- Construction Department
- Purpose - Replacing 2006 Ford F450 Dump Body, mileage - 85,568
- Purchase Date: June 2023

9

# Fueling Station





# FILL-RITE PUMP

- Quantity - (2)
- Fill-Rite model 700 fuel stations
- Price - \$26,714.45
- Operations Center
- Purpose - Replacing (2) obsolete Gasboy fuel stations
- Purchase Date: October 2023

10

# Electronic Meters





# AMR METERING

- (AMR) Automated Meter Reading - Electronic water meters
- Price - \$636,936.72
- Installed by Construction
- Managed by Field Services
- Purpose - Ongoing AMR conversion

11



# Operations Center Upgrades





# BOARD ROOM REMODEL

- DWA Board room remodel + audio visual enhancements
- Price - \$255,207.53
- Managed by Facilities & Safety Department, Assisted by Operations Department
- Purpose - Improvements to technology and room layout
- Completion Date: January 2023



# BOARD ROOM UPGRADES

- DWA Board Room communications system
- Price - \$15,775.69
- Managed by Facilities & Safety Department
- Purpose - Additional facilities required for improved communication capabilities
- Completion Date: July 2023



# BOARD CONFERENCE ROOM

- DWA Board Conference Room Virtual communications system
- Price - \$21,350
- Managed by Facilities & Safety Department, Assisted by Operations Department
- Purpose - Improved system facilitating the streaming of virtual meetings
- Completion Date: January 2023

12

# Agency Monument





# DWA SIGN

- DWA main entrance monument renovation
- Price - \$30,267.72
- Managed by Facilities & Safety Department
- Purpose - Original monument was dilapidated and disintegrating
- Completion Date: January 2023



THANK  
YOU!



DESERT WATER AGENCY

## Financial Highlights

December 2023

### OPERATING FUND

#### Received

- \$3,841,122 in Water Sales Revenue Receipts
- \$37,228 in Recycled Water Sales Revenue Receipts
- \$15,840 in grant reimbursements included in the Miscellaneous Cash Receipts for the DAC-centered grass replacement program from the Department of Water Resources.

#### Paid

- \$1,172,382 in Accounts Payable

#### Year to date

- YTD Water Sales are 4% under budget
- YTD Total Revenues are 2% over budget
- YTD Total Expenses are 14% under budget

#### Active Potable Water Accounts

- There were 23,539 active potable water accounts billed in December 2023
  - Compared to 23,433 active potable water accounts billed in November 2023
  - Net Increase of 106 active accounts billed
- This increase is mainly attributed to an equipment malfunction that delayed the billing of one route by a few days resulting in these accounts being billed in December rather than November

DESERT WATER AGENCY

## Financial Highlights

December 2023

### GENERAL FUND

#### Received

- \$5,902,583 in Property Taxes
- \$439,580 in Replenishment Assessments from Private Pumpers
- \$16,985 in Power Sales from Southern California Edison for Whitewater Hydro

#### Paid

- \$1,218,850 in State Water Project charges  
(YTD SWP Payments = \$10,672,182)

### WASTEWATER FUND

#### Received

- \$81,136 in Wastewater Revenue Receipts.

#### Paid

- \$82,452 in Accounts Payable

DESERT WATER AGENCY  
STATEMENT OF CASH RECEIPTS AND EXPENDITURES

OPERATING ACCOUNT

DECEMBER 2023

INVESTED  
RESERVE FUNDS  
\$59,830,376.71

BALANCE	DECEMBER 1, 2023	\$9,566.00	
WATER SALES		\$3,841,122.33	
RECYCLED WATER		37,228.31	
WASTEWATER RECEIPTS		109,901.27	
POWER SALES		0.00	
METERS, SERVICES, ETC.		115,302.00	
REIMBURSEMENT – GENERAL FUND		183,685.69	
REIMBURSEMENT – WASTEWATER FUND		0.00	
ACCOUNTS RECEIVABLE – OTHER		7,220.44	
CUSTOMER DEPOSITS – SURETY		3,428.00	
CUSTOMER DEPOSITS – CONST.		0.00	
LEASE REVENUE		4,839.93	
INTEREST RECEIVED ON INV. FDS.		83,941.67	
FRONT FOOTAGE FEES		0.00	
BOND SERVICE & RESERVE FUND INT		0.00	
MISCELLANEOUS		<u>20,249.43</u>	
TOTAL RECEIPTS		\$4,406,919.07	
PAYMENTS			
PAYROLL CHECKS		\$636,241.00	
PAYROLL TAXES		195,855.68	
ELECTRONIC TRANSFERS		204,102.79	
CHECKS UNDER \$10,000.00		330,822.19	
CHECKS OVER \$10,000.00 – SCH. #1		637,457.47	
CANCELLED CHECKS AND FEES		<u>(16,850.19)</u>	
TOTAL PAYMENTS		<u>\$1,987,628.94</u>	
NET INCOME		\$2,419,290.13	
BOND SERVICE ACCOUNT			
MONTHLY WATER SALES		\$0.00	
EXCESS RETURNED BY B/A		<u>\$0.00</u>	
BOND SERVICE FUND			\$0.00
INVESTED RESERVE FUNDS			
FUNDS MATURED		\$5,751,533.33	
FUNDS INVESTED – SCH. #3		<u>7,885,631.66</u>	
NET TRANSFER			<u>(\$2,134,098.33)</u>
BALANCE	DECEMBER 31, 2023	(\$294,757.80)	\$61,964,475.04

DESERT WATER AGENCY  
**Operating Fund**  
Schedule #1 - Checks Over \$10,000



**December 2023**

Check #	Name	Description	Amount
136079	Chase Card Member Services	Credit Card Purchases	\$ 23,248.48
136082	Phoenix Motorcars Leasing LLC	Electric Vehicle Purchases (W/O #23-123-M-72 & #23-122-M-73)	\$ 78,890.00
136103	A&N Technical Services Inc	Regional Conservation Study	\$ 20,087.50
136108	Beck Oil Inc	Fuel Purchase	\$ 13,649.60
136118	D & H Water Systems Inc	Water service supplies	\$ 18,137.50
136119	DLT Soutlions LLC	IT Services	\$ 11,036.14
136133	Krieger & Stewart Inc.	Engineering	\$ 30,300.66
136163	Thatcher Company of California	Water service supplies	\$ 17,815.99
136167	United Water Works Inc.	Water service supplies	\$ 10,668.81
136173	Z & L Paving Inc	Paving	\$ 14,277.25
136186	D & R Construction	SC Cabin Foundation upgrade	\$ 18,000.00
136192	Toliet Program	Best Western- Chris Choi	\$ 10,950.00
136213	Desert Water Agency	Wastewater Revenue billing -November 2023	\$ 81,136.34
136241	Cleanexcel Inc	Cleaning Service	\$ 16,709.00
136244	Core & Main LP	Water service supplies	\$ 34,025.86
136248	Dudek	FEMA Project #147524 & #147525	\$ 35,885.33
136254	Flow-Systems Inc	Water service supplies	\$ 47,828.07
136271	Krieger & Stewart Inc.	Engineering Services	\$ 13,922.75
136288	Quadient Inc	IT Services -Mail folder/Insert machine maintenance	\$ 10,615.29
136294	SC Commercial LLC	Fuel Purchase	\$ 13,425.17
136295	Southland Pipe Corp	Water service supplies	\$ 13,281.13
136297	Sulzer Electro -MS	A/C Motor Rebuild	\$ 11,281.22
136301	Thatcher Company of California	Water service supplies	\$ 41,238.63
136302	Tyler Technologies Inc	Tyler ERP Software (W/O #20-178-M--73)	\$ 12,938.25
136307	Vasquez & Company LLP	22/23-Audit Services	\$ 22,250.00
136311	Z&L Paving	Paving	\$ 15,858.50
<b>Total</b>			<b>\$ 637,457.47</b>

Monthly Investment Portfolio Report

As of 12/31/2023

AGG- Operating Fund (213426)

Dated: 01/17/2024

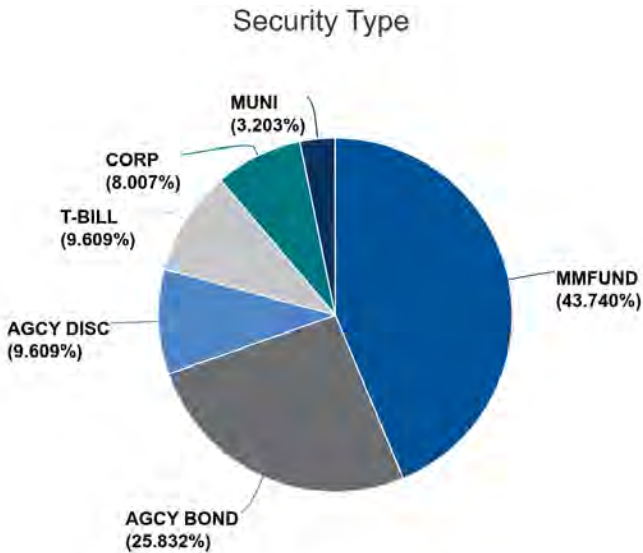


Chart calculated by: PAR Value

MMFUND

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
LAIF Money Market Fund LAIF - OP	---	---	12/31/2023	12/31/2023	27,312,422.37	27,312,422.37	27,312,422.37	---
LAIF Money Market Fund LAIF - OP	---	---	12/31/2023	12/31/2023	27,312,422.37	27,312,422.37	27,312,422.37	---

AGCY BOND

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
FEDERAL FARM CREDIT BANKS FUNDING CORP US Wealth OP	04/29/2021	01/20/2024	04/28/2025	04/28/2025	1,000,000.00	999,500.00	948,109.00	4.677%
FEDERAL HOME LOAN BANKS US Wealth OP	09/30/2021	03/30/2024	09/30/2026	09/30/2026	1,000,000.00	1,000,000.00	915,967.00	4.288%
FEDERAL HOME LOAN BANKS US Wealth OP	04/29/2022	04/29/2024	04/29/2027	04/29/2027	2,000,000.00	2,000,000.00	1,939,430.00	4.049%
FEDERAL HOME LOAN BANKS US Wealth OP	05/24/2022	05/24/2024	05/24/2027	05/24/2027	2,000,000.00	2,000,000.00	1,946,016.00	4.158%
FEDERAL HOME LOAN BANKS US Wealth OP	05/23/2022	02/23/2024	05/23/2025	05/23/2025	2,000,000.00	2,000,000.00	1,962,102.00	4.712%
FEDERAL HOME LOAN BANKS US Wealth OP	09/24/2021	---	09/13/2024	09/13/2024	1,130,000.00	1,125,513.90	1,094,470.54	4.964%
FEDERAL HOME LOAN BANKS US Wealth OP	06/28/2021	03/30/2024	09/30/2024	09/30/2024	1,000,000.00	1,000,000.00	966,400.00	5.003%
FEDERAL HOME LOAN MORTGAGE CORP US Wealth OP	08/20/2020	08/20/2024	08/20/2025	08/20/2025	1,000,000.00	1,000,000.00	939,051.00	4.518%
FEDERAL HOME LOAN MORTGAGE CORP US Wealth OP	05/26/2022	02/26/2024	08/26/2024	08/26/2024	2,000,000.00	2,000,000.00	1,973,904.00	5.084%

## Monthly Investment Portfolio Report

As of 12/31/2023

AGG- Operating Fund (213426)

Dated: 01/17/2024

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
FEDERAL NATIONAL MORTGAGE ASSOCIATION US Wealth OP	06/30/2020	03/30/2024	06/30/2025	06/30/2025	1,000,000.00	1,000,000.00	944,549.00	4.591%
FEDERAL NATIONAL MORTGAGE ASSOCIATION US Wealth OP	08/12/2020	02/12/2024	08/12/2025	08/12/2025	1,000,000.00	1,000,000.00	938,700.00	4.528%
FEDERAL NATIONAL MORTGAGE ASSOCIATION US Wealth OP	12/16/2020	03/14/2024	06/14/2024	06/14/2024	1,000,000.00	1,000,500.00	978,355.00	5.209%
--- US Wealth OP	---	---	10/02/2025	10/02/2025	16,130,000.00	16,125,513.90	15,547,053.54	4.617%

### AGCY DISC

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
FEDERAL HOME LOAN BANKS US Wealth OP	08/25/2023	---	01/16/2024	01/16/2024	2,000,000.00	1,957,920.00	1,995,888.00	4.178%
FEDERAL HOME LOAN BANKS US Wealth OP	12/12/2023	---	04/03/2024	04/03/2024	2,000,000.00	1,967,669.44	1,973,076.00	5.202%
FEDERAL HOME LOAN BANKS US Wealth OP	12/12/2023	---	06/07/2024	06/07/2024	2,000,000.00	1,949,962.22	1,955,218.00	5.207%
FEDERAL HOME LOAN BANKS US Wealth OP	---	---	03/29/2024	03/29/2024	6,000,000.00	5,875,551.66	5,924,182.00	4.859%

### T-BILL

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
UNITED STATES TREASURY US Wealth OP	08/25/2023	---	02/15/2024	02/15/2024	2,000,000.00	1,949,250.00	1,987,154.44	4.929%
UNITED STATES TREASURY US Wealth OP	10/13/2023	---	04/11/2024	04/11/2024	2,000,000.00	1,947,208.33	1,971,194.44	5.143%
UNITED STATES TREASURY US Wealth OP	11/28/2023	---	05/23/2024	05/23/2024	2,000,000.00	1,948,768.33	1,959,727.22	5.152%
UNITED STATES TREASURY US Wealth OP	---	---	04/06/2024	04/06/2024	6,000,000.00	5,845,226.66	5,918,076.10	5.074%

### CORP

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
AMAZON.COM INC US Wealth OP	05/16/2022	03/13/2027	04/13/2027	04/13/2027	2,000,000.00	1,987,040.00	1,943,316.00	4.231%
JPMORGAN CHASE BANK, NATIONAL ASSOCIATION US Wealth OP	06/22/2021	---	12/23/2024	12/23/2024	1,000,000.00	1,000,000.00	946,510.00	6.107%
MASSMUTUAL GLOBAL FUNDING II US Wealth OP	06/14/2023	---	06/14/2028	06/14/2028	2,000,000.00	2,021,800.00	2,029,080.00	4.684%
--- US Wealth OP	---	---	04/28/2027	04/28/2027	5,000,000.00	5,008,840.00	4,918,906.00	4.777%

### MUNI

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
UNIVERSITY CALIF REVS US Wealth OP	05/16/2022	03/15/2027	05/15/2027	05/15/2027	2,000,000.00	1,795,920.00	1,811,180.00	4.351%
UNIVERSITY CALIF REVS US Wealth OP	05/16/2022	03/15/2027	05/15/2027	05/15/2027	2,000,000.00	1,795,920.00	1,811,180.00	4.351%

Summary

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
---	---	---	11/03/2024	11/03/2024	62,442,422.37	61,963,474.59	61,431,820.01	4.747%

\* Grouped by: Security Type.   \* Groups Sorted by: Ending Market Value + Accrued.   \* Filtered By: Description ≠ "Receivable".   \* Weighted by: Ending Market Value + Accrued.

DESERT WATER AGENCY  
STATEMENT OF CASH RECEIPTS AND EXPENDITURES

GENERAL ACCOUNT

DECEMBER 2023

INVESTED  
RESERVE FUNDS  
\$232,912,352.26

BALANCE	DECEMBER 1, 2023	\$53,838.91	
* TAXES - RIVERSIDE COUNTY		5,902,582.77	
* INTEREST EARNED - INV. FUNDS		308,309.96	
GROUNDWATER REPLEN. ASSESSMENT		439,580.39	
REIMBURSEMENT - OPERATING FUND		0.00	
REIMBURSEMENT - CVWD MGMT AGRMT		0.00	
STATE WATER PROJECT REFUNDS		0.00	
REIMB - CVWD - WHITEWATER HYDRO		0.00	
POWER SALES - WHITEWATER		16,984.50	
MISCELLANEOUS		0.00	
TOTAL RECEIPTS		\$6,667,457.62	
PAYMENTS			
CHECKS UNDER \$10,000.00		3,418.73	
CHECKS OVER \$10,000.00 - SCH. #1		1,402,402.51	
ELECTRONIC TRANSFERS		0.00	
CANCELLED CHECKS AND FEES		0.00	
TOTAL PAYMENTS		\$1,405,821.24	
NET INCOME		\$5,261,636.38	
INVESTED RESERVE FUNDS			
FUNDS MATURED		6,945,000.00	
FUNDS INVESTED – SCH. #2		13,240,919.23	
NET TRANSFER		(\$6,295,919.23)	\$6,295,919.23
BALANCE	DECEMBER 31, 2023	(\$980,443.94)	\$239,208,271.49
* INCLUSIVE TO DATE		TAXES	INTEREST
RECEIPTS IN FISCAL YEAR		\$8,031,554.67	\$2,204,808.56
RECEIPTS IN CALENDAR YEAR		\$44,627,780.25	\$3,508,126.06

DESERT WATER AGENCY  
**General Fund**  
Schedule #1 - Checks Over \$10,000  
**DESERT WATER**



**December 2023**

Check #	Name	Description	Amount
9818	State of California Department of Water Resources	State Water Project - September 2023 Variable OMP&R	\$ 317,976.00
9819	State of California Department of Water Resources	State Water Project - December 2023	\$ 900,874.00
9821	Desert Water Agency - Operating	Operating Fund Reimbursement-November 2023	\$ 183,552.51
<b>Total</b>			<b>\$ 1,402,402.51</b>

### Monthly Investment Portfolio Report

As of 12/31/2023

AGG- General Fund (213428)

Dated: 01/17/2024

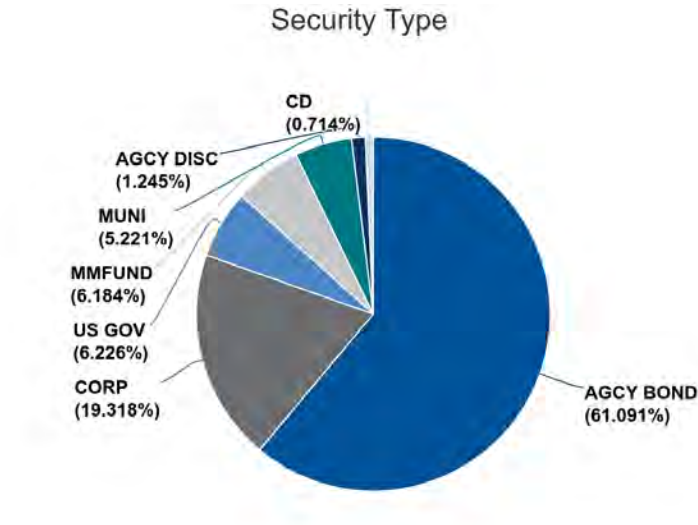


Chart calculated by: PAR Value

#### AGCY BOND

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
FEDERAL AGRICULTURAL MORTGAGE CORP Alamo Capital	09/14/2022	---	04/21/2025	04/21/2025	1,000,000.00	977,400.00	975,759.00	4.548%
FEDERAL AGRICULTURAL MORTGAGE CORP Piper Sandler	02/23/2022	02/23/2024	02/23/2027	02/23/2027	3,000,000.00	3,000,000.00	2,808,105.00	4.292%
FEDERAL FARM CREDIT BANKS FUNDING CORP Alamo Capital	08/04/2020	01/20/2024	08/04/2025	08/04/2025	3,000,000.00	3,000,005.00	2,823,498.00	4.530%
FEDERAL FARM CREDIT BANKS FUNDING CORP Alamo Capital	01/05/2021	01/20/2024	04/05/2024	04/05/2024	3,000,000.00	3,000,000.00	2,960,904.00	5.222%
FEDERAL FARM CREDIT BANKS FUNDING CORP Alamo Capital	10/15/2020	01/20/2024	10/15/2024	10/15/2024	3,000,000.00	2,995,500.00	2,895,036.00	4.945%
FEDERAL FARM CREDIT BANKS FUNDING CORP Alamo Capital	02/12/2021	01/20/2024	11/12/2024	11/12/2024	3,000,000.00	3,000,000.00	2,884,122.00	4.891%
FEDERAL FARM CREDIT BANKS FUNDING CORP US Wealth GF	12/22/2020	01/20/2024	12/22/2025	12/22/2025	3,000,000.00	3,000,000.00	2,778,345.00	4.407%
FEDERAL FARM CREDIT BANKS FUNDING CORP Piper Sandler	11/05/2021	01/21/2024	10/20/2026	10/20/2026	3,000,000.00	2,988,000.00	2,753,265.00	4.279%
FEDERAL FARM CREDIT BANKS FUNDING CORP Piper Sandler	02/16/2022	---	02/16/2027	02/16/2027	3,000,000.00	2,999,286.00	2,799,627.00	4.094%
FEDERAL FARM CREDIT BANKS FUNDING CORP Piper Sandler	06/26/2023	---	06/21/2028	06/21/2028	4,000,000.00	3,963,160.00	3,991,000.00	3.930%
FEDERAL FARM CREDIT BANKS FUNDING CORP Piper Sandler	10/15/2020	01/21/2024	10/15/2024	10/15/2024	3,000,000.00	3,000,000.00	2,895,720.00	4.945%
FEDERAL FARM CREDIT BANKS FUNDING CORP Stifel	10/16/2020	01/20/2024	03/28/2024	03/28/2024	3,000,000.00	3,000,000.00	2,964,093.00	5.200%
FEDERAL HOME LOAN BANKS Alamo Capital	09/30/2021	03/30/2024	09/30/2026	09/30/2026	3,000,000.00	3,000,000.00	2,746,377.00	4.288%
FEDERAL HOME LOAN BANKS Alamo Capital	09/13/2022	---	06/14/2024	06/14/2024	1,190,000.00	1,182,431.60	1,178,823.52	5.216%

# Monthly Investment Portfolio Report

As of 12/31/2023

AGG- General Fund (213428)

Dated: 01/17/2024

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
FEDERAL HOME LOAN BANKS Alamo Capital	04/09/2021	02/18/2024	11/18/2024	11/18/2024	3,000,000.00	2,989,263.00	2,882,337.00	4.876%
FEDERAL HOME LOAN BANKS Alamo Capital	12/30/2021	---	12/30/2024	12/30/2024	3,000,000.00	3,000,005.00	2,903,451.00	4.826%
FEDERAL HOME LOAN BANKS US Wealth GF	12/30/2020	01/20/2024	12/30/2025	12/30/2025	3,000,000.00	3,000,000.00	2,779,209.00	4.399%
FEDERAL HOME LOAN BANKS US Wealth GF	09/30/2021	03/30/2024	09/30/2026	09/30/2026	3,000,000.00	3,000,000.00	2,747,901.00	4.288%
FEDERAL HOME LOAN BANKS US Wealth GF	04/29/2022	04/29/2024	04/29/2027	04/29/2027	3,000,000.00	3,000,000.00	2,909,145.00	4.049%
FEDERAL HOME LOAN BANKS US Wealth GF	06/23/2022	01/20/2024	06/23/2026	06/23/2026	3,000,000.00	3,000,000.00	2,948,634.00	4.951%
FEDERAL HOME LOAN BANKS US Wealth GF	02/28/2023	02/28/2025	02/28/2028	02/28/2028	3,000,000.00	2,999,250.00	2,987,259.00	5.113%
FEDERAL HOME LOAN BANKS US Wealth GF	03/08/2023	---	03/06/2024	03/06/2024	5,000,000.00	4,998,650.00	4,997,290.00	5.454%
FEDERAL HOME LOAN BANKS US Wealth GF	06/23/2023	---	06/09/2028	06/09/2028	5,000,000.00	4,986,500.00	5,013,990.00	3.930%
FEDERAL HOME LOAN BANKS US Wealth GF	06/28/2021	03/30/2024	09/30/2024	09/30/2024	3,000,000.00	3,000,000.00	2,899,200.00	5.003%
FEDERAL HOME LOAN BANKS Piper Sandler	02/17/2021	02/17/2024	02/17/2026	02/17/2026	3,000,000.00	3,000,000.00	2,769,387.00	4.441%
FEDERAL HOME LOAN BANKS Piper Sandler	09/30/2021	03/30/2024	09/30/2026	09/30/2026	3,000,000.00	3,000,000.00	2,748,663.00	4.289%
FEDERAL HOME LOAN BANKS Piper Sandler	09/30/2021	03/30/2024	09/30/2026	09/30/2026	3,000,000.00	3,000,000.00	2,746,377.00	4.288%
FEDERAL HOME LOAN BANKS Piper Sandler	04/25/2022	07/25/2024	07/25/2025	07/25/2025	3,000,000.00	3,000,000.00	2,961,276.00	4.788%
FEDERAL HOME LOAN BANKS Piper Sandler	01/28/2021	01/21/2024	03/28/2024	03/28/2024	3,000,000.00	3,000,000.00	2,963,883.00	5.199%
FEDERAL HOME LOAN BANKS Piper Sandler	04/22/2021	01/29/2024	04/29/2024	04/29/2024	3,000,000.00	3,000,000.00	2,952,279.00	5.227%
FEDERAL HOME LOAN BANKS Piper Sandler	02/26/2021	02/26/2024	11/26/2024	11/26/2024	3,000,000.00	3,000,000.00	2,879,946.00	4.857%
FEDERAL HOME LOAN BANKS Stifel	06/28/2021	---	02/28/2024	02/28/2024	3,000,000.00	3,000,000.00	2,975,727.00	5.229%
FEDERAL HOME LOAN BANKS Stifel	04/24/2023	04/24/2024	04/24/2028	04/24/2028	3,000,000.00	3,000,000.00	2,961,984.00	5.199%
FEDERAL HOME LOAN BANKS Stifel	03/30/2021	03/30/2024	09/30/2024	09/30/2024	2,000,000.00	2,000,000.00	1,934,384.00	5.004%
FEDERAL HOME LOAN BANKS Stifel	02/25/2021	02/25/2024	11/25/2024	11/25/2024	3,000,000.00	3,000,000.00	2,881,545.00	4.860%
FEDERAL HOME LOAN MORTGAGE CORP Alamo Capital	09/30/2020	03/30/2024	09/30/2025	09/30/2025	3,000,000.00	3,000,000.00	2,795,112.00	4.495%
FEDERAL HOME LOAN MORTGAGE CORP Alamo Capital	05/12/2022	02/12/2024	11/12/2024	11/12/2024	3,000,000.00	3,000,000.00	2,951,250.00	4.928%
FEDERAL HOME LOAN MORTGAGE CORP US Wealth GF	08/20/2020	08/20/2024	08/20/2025	08/20/2025	3,000,000.00	3,000,000.00	2,817,153.00	4.518%
FEDERAL HOME LOAN MORTGAGE CORP Piper Sandler	06/25/2020	06/25/2024	06/25/2025	06/25/2025	3,000,000.00	3,000,000.00	2,833,569.00	4.598%
FEDERAL HOME LOAN MORTGAGE CORP Piper Sandler	08/26/2020	02/26/2024	08/26/2024	08/26/2024	3,000,000.00	3,000,000.00	2,912,667.00	5.050%
FEDERAL HOME LOAN MORTGAGE CORP Stifel	05/26/2022	02/26/2024	05/26/2027	05/26/2027	3,000,000.00	3,000,000.00	2,956,896.00	5.202%
FEDERAL HOME LOAN MORTGAGE CORP Stifel	05/03/2023	02/03/2024	05/03/2027	05/03/2027	3,000,000.00	3,000,000.00	2,984,322.00	5.521%
FEDERAL HOME LOAN MORTGAGE CORP Stifel	11/30/2020	---	05/30/2024	05/30/2024	3,000,000.00	3,000,000.00	2,940,552.00	5.186%
FEDERAL HOME LOAN MORTGAGE CORP Stifel	10/28/2020	01/28/2024	10/28/2024	10/28/2024	3,000,000.00	3,000,000.00	2,891,490.00	4.907%
FEDERAL NATIONAL MORTGAGE ASSOCIATION Alamo Capital	08/25/2020	---	08/25/2025	08/25/2025	3,000,000.00	2,985,965.00	2,809,230.00	4.399%

Monthly Investment Portfolio Report

As of 12/31/2023

AGG- General Fund (213428)

Dated: 01/17/2024

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
FEDERAL NATIONAL MORTGAGE ASSOCIATION US Wealth GF	07/15/2020	04/15/2024	07/15/2025	07/15/2025	3,000,000.00	3,000,000.00	2,830,533.00	4.559%
FEDERAL NATIONAL MORTGAGE ASSOCIATION US Wealth GF	08/12/2020	02/12/2024	08/12/2025	08/12/2025	3,000,000.00	3,000,000.00	2,816,100.00	4.528%
FEDERAL NATIONAL MORTGAGE ASSOCIATION US Wealth GF	12/16/2020	03/14/2024	06/14/2024	06/14/2024	3,000,000.00	3,001,500.00	2,935,065.00	5.209%
FEDERAL NATIONAL MORTGAGE ASSOCIATION Piper Sandler	12/14/2020	03/14/2024	06/14/2024	06/14/2024	3,000,000.00	3,000,000.00	2,935,065.00	5.209%
---	---	---	10/05/2025	10/05/2025	147,190,000.00	147,066,915.60	141,707,545.52	4.758%
---								

CORP

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
APPLE INC Alamo Capital	09/16/2019	08/11/2024	09/11/2024	09/11/2024	1,000,000.00	990,552.00	973,888.00	5.653%
APPLE INC US Wealth GF	01/27/2021	08/11/2024	09/11/2024	09/11/2024	3,000,000.00	3,150,000.00	2,921,664.00	5.653%
APPLE INC Stifel	09/24/2020	04/11/2025	05/11/2025	05/11/2025	2,000,000.00	2,055,740.00	1,907,226.00	4.667%
APPLE INC Stifel	03/26/2021	01/08/2026	02/08/2026	02/08/2026	1,000,000.00	986,200.00	926,026.00	4.413%
APPLE INC Stifel	06/21/2022	11/09/2026	02/09/2027	02/09/2027	3,000,000.00	2,953,920.00	2,922,378.00	4.246%
BANK OF NEW YORK MELLON CORP Alamo Capital	05/06/2020	03/24/2025	04/24/2025	04/24/2025	1,000,000.00	1,020,005.00	960,565.00	4.716%
BERKSHIRE HATHAWAY FINANCE CORP Stifel	02/24/2023	02/15/2027	03/15/2027	03/15/2027	3,000,000.00	2,778,750.00	2,829,102.00	4.214%
CHEVRON CORP Stifel	07/08/2020	02/14/2024	03/03/2024	03/03/2024	3,000,000.00	3,239,700.00	2,987,205.00	5.267%
CITIBANK NA Stifel	06/24/2020	---	01/23/2024	01/23/2024	3,000,000.00	3,297,000.00	2,996,832.00	5.158%
EXXON MOBIL CORP US Wealth GF	08/11/2022	12/01/2025	03/01/2026	03/01/2026	3,000,000.00	2,976,180.00	2,912,286.00	4.468%
EXXON MOBIL CORP Stifel	12/15/2022	12/01/2025	03/01/2026	03/01/2026	2,000,000.00	1,928,640.00	1,941,524.00	4.468%
GUARDIAN LIFE GLOBAL FUNDING US Wealth GF	03/03/2023	---	11/19/2027	11/19/2027	3,000,000.00	2,522,160.00	2,648,502.00	4.573%
JOHN DEERE CAPITAL CORP Alamo Capital	02/08/2021	---	01/15/2026	01/15/2026	3,000,000.00	3,000,000.00	2,779,743.00	4.499%
JOHN DEERE CAPITAL CORP Alamo Capital	04/18/2023	---	03/09/2027	03/09/2027	2,000,000.00	1,829,101.63	1,843,096.00	4.409%
MICROSOFT CORP Stifel	02/10/2021	08/03/2025	11/03/2025	11/03/2025	3,000,000.00	3,337,530.00	2,928,837.00	4.477%
PROCTER & GAMBLE CO US Wealth GF	02/24/2023	---	01/26/2028	01/26/2028	3,000,000.00	2,951,160.00	2,992,878.00	4.013%
TOYOTA MOTOR CREDIT CORP Alamo Capital	07/18/2022	---	04/14/2025	04/14/2025	2,044,000.00	2,035,824.00	2,006,357.70	4.885%
TOYOTA MOTOR CREDIT CORP Alamo Capital	04/18/2023	---	04/06/2028	04/06/2028	2,000,000.00	1,799,880.37	1,810,748.00	4.352%
TOYOTA MOTOR CREDIT CORP Alamo Capital	10/21/2019	---	10/07/2024	10/07/2024	1,500,000.00	1,499,994.00	1,463,106.00	5.288%
WALMART INC Stifel	06/18/2020	10/15/2024	12/15/2024	12/15/2024	2,000,000.00	2,173,300.00	1,955,836.00	5.031%
---	---	---	01/09/2026	01/09/2026	46,544,000.00	46,525,636.99	44,707,799.70	4.694%
---								

MMFUND

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
LAIF Money Market Fund LAIF - GF	---	---	12/31/2023	12/31/2023	14,900,258.53	14,900,258.53	14,900,258.53	---
<b>LAIF Money Market Fund LAIF - GF</b>	<b>---</b>	<b>---</b>	<b>12/31/2023</b>	<b>12/31/2023</b>	<b>14,900,258.53</b>	<b>14,900,258.53</b>	<b>14,900,258.53</b>	<b>---</b>

US GOV

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
UNITED STATES TREASURY US Wealth GF	11/17/2023	---	11/15/2028	11/15/2028	3,000,000.00	2,815,781.25	2,899,687.50	3.883%
UNITED STATES TREASURY Piper Sandler	05/15/2023	---	05/31/2027	05/31/2027	3,000,000.00	2,901,780.00	2,872,500.00	3.965%
UNITED STATES TREASURY Piper Sandler	08/17/2023	---	07/31/2028	07/31/2028	3,000,000.00	2,974,080.00	3,032,343.75	3.866%
UNITED STATES TREASURY Piper Sandler	12/21/2023	---	04/30/2028	04/30/2028	3,000,000.00	2,943,984.38	2,954,062.50	3.886%
UNITED STATES TREASURY Stifel	09/01/2023	---	07/15/2026	07/15/2026	3,000,000.00	2,997,726.30	3,029,062.50	4.095%
<b>UNITED STATES TREASURY ---</b>	<b>---</b>	<b>---</b>	<b>12/10/2027</b>	<b>12/10/2027</b>	<b>15,000,000.00</b>	<b>14,633,351.93</b>	<b>14,787,656.25</b>	<b>3.940%</b>

MUNI

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
CALIFORNIA ST UNIV REV Alamo Capital	09/09/2022	---	11/01/2026	11/01/2026	1,000,000.00	909,590.00	915,480.00	4.334%
EL CAJON CALIF US Wealth GF	02/08/2021	---	04/01/2024	04/01/2024	300,000.00	302,583.00	296,580.00	5.438%
HEMET CALIF UNI SCH DIST Alamo Capital	12/12/2023	---	08/01/2028	08/01/2028	1,105,000.00	967,062.85	978,665.35	4.355%
MONTEREY PK CALIF PENSION OBLIG US Wealth GF	02/16/2021	---	06/01/2025	06/01/2025	400,000.00	403,156.00	377,660.00	5.004%
MONTEREY PK CALIF PENSION OBLIG US Wealth GF	02/16/2021	---	06/01/2024	06/01/2024	550,000.00	552,255.00	538,769.00	5.573%
SAN FRANCISCO CALIF MUN TRANSN AGY REV Alamo Capital	09/14/2023	---	03/01/2028	03/01/2028	1,200,000.00	1,028,748.00	1,057,752.00	4.446%
UNIVERSITY CALIF REVS Alamo Capital	06/23/2023	03/15/2027	05/15/2027	05/15/2027	5,000,000.00	4,486,800.00	4,527,950.00	4.351%
YOSEMITE CALIF CMNTY COLLEGE DIST Alamo Capital	12/12/2023	---	08/01/2027	08/01/2027	3,025,000.00	2,786,872.00	2,817,878.25	4.155%
<b>---</b> <b>---</b>	<b>---</b> <b>---</b>	<b>---</b> <b>---</b>	<b>04/10/2027</b> <b>04/10/2027</b>	<b>04/10/2027</b> <b>04/10/2027</b>	<b>12,580,000.00</b>	<b>11,437,066.85</b>	<b>11,510,734.60</b>	<b>4.417%</b>

AGCY DISC

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
FEDERAL HOME LOAN BANKS US Wealth GF	11/17/2023	---	05/10/2024	05/10/2024	3,000,000.00	2,925,041.67	2,943,924.00	5.242%
<b>FEDERAL HOME LOAN BANKS US Wealth GF</b>	<b>11/17/2023</b>	<b>---</b>	<b>05/10/2024</b>	<b>05/10/2024</b>	<b>3,000,000.00</b>	<b>2,925,041.67</b>	<b>2,943,924.00</b>	<b>5.242%</b>

CD

Monthly Investment Portfolio Report

AGG- General Fund (213428)

As of 12/31/2023

Dated: 01/17/2024

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
Ally Bank Piper Sandler	06/02/2022	---	06/02/2026	06/02/2026	245,000.00	245,000.00	237,135.99	4.509%
Capital One Bank (USA), National Association Piper Sandler	06/08/2022	---	06/08/2027	06/08/2027	245,000.00	245,000.00	236,123.65	4.292%
Capital One, National Association Piper Sandler	06/08/2022	---	06/08/2027	06/08/2027	245,000.00	245,000.00	236,123.65	4.292%
Discover Bank Piper Sandler	06/07/2022	---	06/07/2027	06/07/2027	245,000.00	245,000.00	236,130.02	4.292%
JPMorgan Chase Bank, National Association Alamo Capital	02/08/2021	04/16/2024	01/16/2026	01/16/2026	250,000.00	250,000.00	230,436.25	4.618%
Morgan Stanley Bank, N.A. Piper Sandler	06/09/2022	---	06/09/2027	06/09/2027	245,000.00	245,000.00	235,348.23	4.291%
Morgan Stanley Private Bank, National Association Piper Sandler	06/09/2022	---	06/09/2027	06/09/2027	245,000.00	245,000.00	235,348.23	4.291%
---	---	---	02/04/2027	02/04/2027	1,720,000.00	1,720,000.00	1,646,646.01	4.368%
---								

Summary

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
---	---	---	11/24/2025	11/24/2025	240,934,258.53	239,208,271.57	232,204,564.61	4.674%
---								

\* Grouped by: Security Type.   \* Groups Sorted by: Ending Market Value + Accrued.   \* Filtered By: Description ≠ "Receivable".   \* Weighted by: Ending Market Value + Accrued.

DESERT WATER AGENCY  
STATEMENT OF CASH RECEIPTS AND EXPENDITURES

WASTEWATER ACCOUNT

DECEMBER 2023

INVESTED  
RESERVE FUNDS  
\$1,609,117.61

BALANCE	DECEMBER 1, 2023	\$380.60		
ACCOUNTS RECEIVABLE - OTHER		\$0.00		
CUSTOMER DEPOSITS - CONSTRUCTION		0.00		
INTEREST EARNED - INVESTED FUNDS		0.00		
WASTEWATER REVENUE		81,136.34		
SEWER CAPACITY CHARGES		0.00		
MISCELLANEOUS		<u>0.00</u>		
TOTAL RECEIPTS		\$81,136.34		
PAYMENTS				
CHECKS UNDER \$10,000.00		\$9,130.43		
CHECKS OVER \$10,000.00 - SCH. #1		73,321.92		
CANCELLED CHECKS AND FEES		<u>0.00</u>		
TOTAL PAYMENTS		<u>\$82,452.35</u>		
NET INCOME		(\$1,316.01)		
INVESTED RESERVE FUNDS				
FUNDS MATURED		\$1,000.00		
FUNDS INVESTED – SCH. #2		<u>0.00</u>		
NET TRANSFER			\$1,000.00	(\$1,000.00)
BALANCE	DECEMBER 31, 2023		\$64.59	\$1,608,117.61

DESERT WATER AGENCY  
**Wastewater Fund**  
Schedule #1 - Checks Over \$10,000



**December 2023**

Check #		Name	Description	Amount	
3477		Coachella Valley Water District	Wastewater Revenue Billing for November 2023	\$	73,321.92
<b>Total</b>				\$	<b>73,321.92</b>

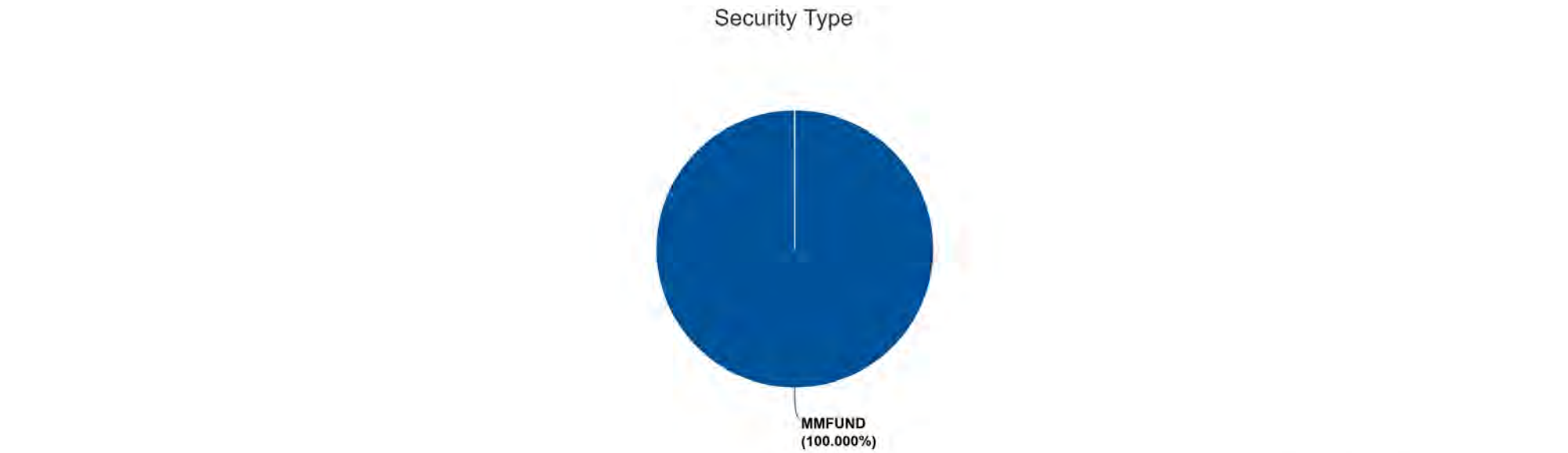


Chart calculated by: PAR Value

MMFUND

Description, Broker	Settle Date	Next Call Date	Effective Maturity	Final Maturity	PAR Value	Original Cost	Market Value	Yield to Maturity
LAIF Money Market Fund LAIF - WW	---	---	12/31/2023	12/31/2023	1,609,117.61	1,609,117.61	1,609,117.61	---
LAIF Money Market Fund LAIF - WW	---	---	12/31/2023	12/31/2023	1,609,117.61	1,609,117.61	1,609,117.61	---

\* Grouped by: Security Type.   \* Groups Sorted by: Ending Market Value + Accrued.   \* Filtered By: Description ≠ "Receivable".   \* Weighted by: Ending Market Value + Accrued.

DESERT WATER AGENCY

## Investment Portfolio Reporting Requirements

*as required by DWA Resolution 1301, Section VII  
& California Government Code Section 53646*

*as of*  
**December 31, 2023**

### Statement of Compliance

The Desert Water Agency portfolio is in compliance with the Agency's investment policy and guidelines for investment of Agency funds as outlined in DWA Resolution 1301.

### Statement of Agency's Ability to Meet Six-Month Expenditure Requirements

Desert Water Agency has the ability to meet its expenditure requirements for the next six months.

### Description of Investments

#### Agency Bonds

Securities issued by a government-sponsored enterprise or by a federal government department other than the U.S. Treasury.

#### Bank Deposits

Agency funds on deposit in the General Fund, Operating Fund and Wastewater Fund active checking accounts for use in meeting the daily cash flow requirements of the Agency.

#### Certificate of Deposits (CD)

Interest bearing time deposit. FDIC insured up to \$250,000 per depositor, per FDIC-insured bank.

#### Corporate Notes

Debt securities issued by a for-profit company.

#### Money Market Funds

High quality, short-term debt instruments, cash and cash equivalents. Utilized for overnight holding of investment proceeds prior to reinvesting or transferring to Agency checking accounts.

## Municipal Bonds

Fixed income securities issued by states, cities, counties, special districts and other governmental entities.

## Treasury Notes

Fixed income securities issued by the federal government with maturities between two and ten years backed by the full faith and credit of the United States government.

## Funds Managed by Contracted Parties - LAIF

The Desert Water Agency has contracted with the California Local Agency Investment Fund (LAIF) for investment of Agency funds. LAIF is a voluntary program created by Section 16429.1 et seq. of the California Government Code. LAIF is an investment alternative for California's local governments and special districts. This program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the state Treasurer's Office professional investment staff at no additional cost to the taxpayer or ratepayer. All Agency funds invested with LAIF are available for withdrawal upon demand and may not be altered, impaired or denied in any way (California Government Code Section 16429.4).

## Market Value Source

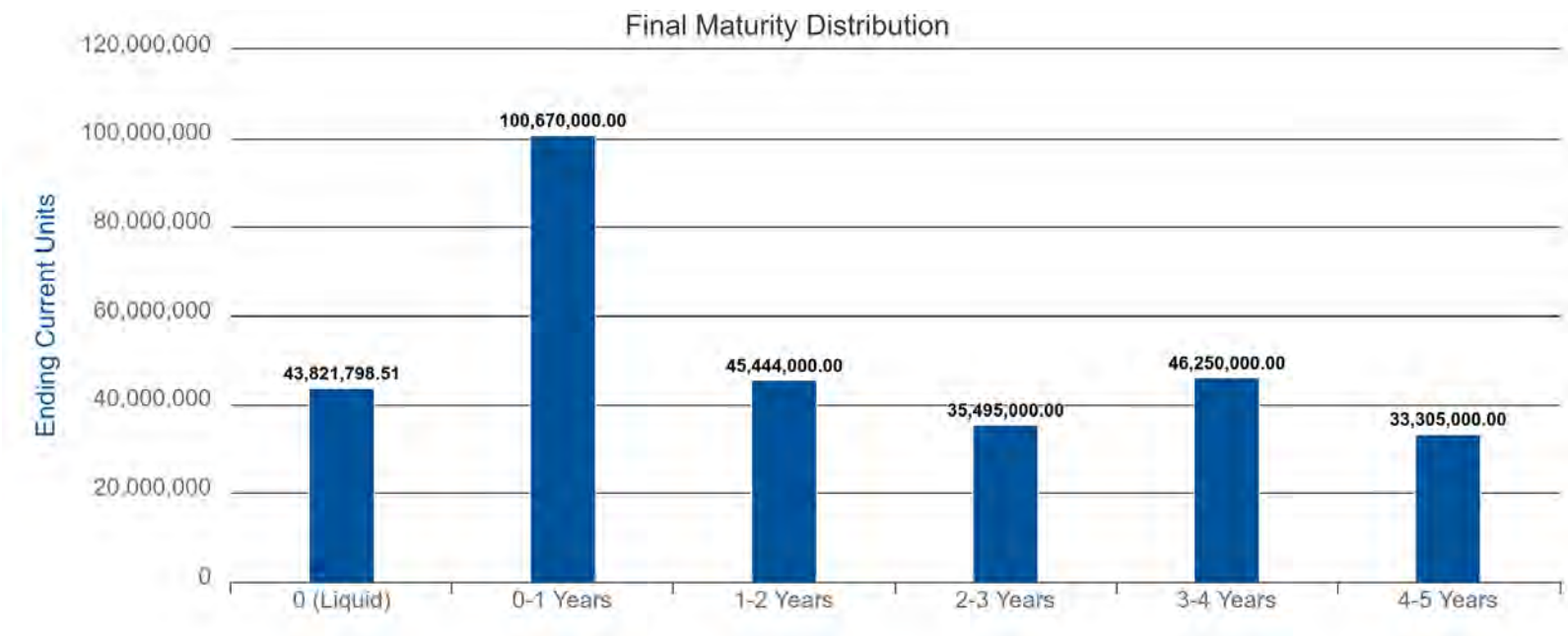
Current market values are provided by Clearwater Analytics for all investment types other than LAIF. LAIF market values are recorded at PAR value.

Esther Saenz  
Finance Director  
Desert Water Agency

Final Maturity Distribution Summary

As of 12/31/2023

AGG-ALL (219610)  
Dated: 01/17/2024



0 (Liquid)

DWA Fund	Account	Identifier	Description	Security Type	Ending Current Units	Final Maturity
General Fund	LAIF - GF	LAIFMMF	LAIF Money Market Fund	MMFUND	14,900,258.53	12/31/2023
Operating Fund	LAIF - OP	LAIFMMF	LAIF Money Market Fund	MMFUND	27,312,422.37	12/31/2023
Wastewater Fund	LAIF - WW	LAIFMMF	LAIF Money Market Fund	MMFUND	1,609,117.61	12/31/2023
---	---	LAIFMMF	LAIF Money Market Fund	MMFUND	43,821,798.51	12/31/2023

0-1 Years

DWA Fund	Account	Identifier	Description	Security Type	Ending Current Units	Final Maturity
General Fund	---	---	---	---	82,540,000.00	07/21/2024
Operating Fund	US Wealth OP	---	---	---	18,130,000.00	05/26/2024
---	---	---	---	---	100,670,000.00	07/11/2024

1-2 Years

DWA Fund	Account	Identifier	Description	Security Type	Ending Current Units	Final Maturity
General Fund	---	---	---	---	39,444,000.00	08/18/2025
Operating Fund	US Wealth OP	---	---	AGCY BOND	6,000,000.00	06/22/2025
---	---	---	---	---	45,444,000.00	08/11/2025

2-3 Years

DWA Fund	Account	Identifier	Description	Security Type	Ending Current Units	Final Maturity
General Fund	---	---	---	---	34,495,000.00	06/26/2026
Operating Fund	US Wealth OP	3130AP6M2	FEDERAL HOME LOAN BANKS	AGCY BOND	1,000,000.00	09/30/2026

Final Maturity Distribution Summary

AGG-ALL (219610)

As of 12/31/2023

Dated: 01/17/2024

DWA Fund	Account	Identifier	Description	Security Type	Ending Current Units	Final Maturity
---	---	---	---	---	35,495,000.00	06/28/2026

3-4 Years

DWA Fund	Account	Identifier	Description	Security Type	Ending Current Units	Final Maturity
General Fund	---	---	---	---	38,250,000.00	05/06/2027
Operating Fund	US Wealth OP	---	---	---	8,000,000.00	05/05/2027
---	---	---	---	---	46,250,000.00	05/06/2027

4-5 Years

DWA Fund	Account	Identifier	Description	Security Type	Ending Current Units	Final Maturity
General Fund	---	---	---	---	31,305,000.00	05/25/2028
Operating Fund	US Wealth OP	57629W6H8	MASSMUTUAL GLOBAL FUNDING II	CORP	2,000,000.00	06/14/2028
---	---	---	---	---	33,305,000.00	05/26/2028

Summary

Account	Identifier	Description	Security Type	Ending Current Units	Final Maturity
---	---	---	---	304,985,798.51	08/31/2025

\* Grouped by: Final Maturity Distribution -> DWA Fund.   \* Groups Sorted by: Final Maturity Distribution -> DWA Fund.   \* Filtered By: Security Type not in "CASH".   \* Weighted by: Ending Market Value + Accrued.

DESERT WATER AGENCY  
**Monthly Investment Portfolio Report**

Abbreviations & Definitions

**Investment Type Abbreviations**

<b>AGCY BOND</b>	US Agency Obligation <sup>1</sup>
<b>AGCY DISC</b>	Discounted US Agency Obligation <sup>1 &amp; 8</sup>
<b>CORP</b>	Medium Term Notes (Corporate Notes) <sup>2</sup>
<b>MMFUND</b>	Local Agency Investment Fund (LAIF) <sup>3</sup> & Cash Funds in Transit <sup>4</sup>
<b>MUNI</b>	Municipal Bonds/Local Agency Bonds <sup>5</sup>
<b>CD</b>	Negotiable Certificates of Deposit <sup>6</sup>
<b>US GOV</b>	U.S. Treasury notes, bills bonds or other certificates of indebtedness <sup>7</sup>

**Definitions**

<b>Settle Date</b>	The date of original purchase
<b>Next Call Date</b>	The next eligible date for the issuer to refund or call the bond or note
<b>Effective Maturity</b>	The most likely date that the bond will be called based on current market conditions
<b>Final Maturity</b>	The date the bond matures, DWA receives the full PAR value plus the final interest payment
<b>PAR Value</b>	The principal amount DWA will receive when a bond is either called or matures
<b>Original Cost</b>	The original cost to purchase the bond (includes premium/discount)
<b>Market Value</b>	The current value of the bond at current market rates
<b>Yield to Maturity</b>	The total anticipated return on a bond if the bond is held to maturity

NOTES:

- <sup>1</sup> DWA Investment Policy, Resolution 1301, Schedule 1, Item 2
- <sup>2</sup> DWA Investment Policy, Resolution 1301, Schedule 1, Item 14
- <sup>3</sup> DWA Investment Policy, Resolution 1301, Schedule 1, Item 9
- <sup>4</sup> Cash funds in transit are a result of maturities/calls/coupon payments that are held in the Agency's money market account with the broker/custodian until transferred to the Agency's bank. DWA Investment Policy, Resolution 1301, Schedule 1, Item 15
- <sup>5</sup> DWA Investment Policy, Resolution 1301, Schedule 1, Item 3
- <sup>6</sup> DWA Investment Policy, Resolution 1301, Schedule 1, Item 10
- <sup>7</sup> DWA Investment Policy, Resolution 1301, Schedule 1, Item 1
- <sup>8</sup> US Agency Obligation that does not bear an interest rate, but purchased at a discount, held to maturity and redeemed at PAR.

DESERT WATER AGENCY - OPERATING FUND COMPARATIVE EARNINGS STATEMENT								
MONTH 23-24 DECEMBER	/-----THIS MONTH-----/ THIS YEAR	LAST YEAR	BUDGET	/-----FISCAL YEAR TO DATE-----/ THIS YEAR	LAST YEAR	BUDGET	/--VARIANCE--/ YTD	PCT
OPERATING REVENUES								
WATER SALES	2,925,157.18	2,928,164.32	3,009,200.00	21,881,885.92	21,847,564.28	22,702,400.00	820,514.08-	4-
RECLAMATION SALES	70,708.29	75,561.99	86,600.00	571,005.44	557,140.16	567,300.00	3,705.44	1
POWER SALES	.00	9,297.73	4,700.00	58,004.99	29,553.69	28,200.00	29,804.99	106
OTHER OPER REVENUE	189,795.05	113,271.75	206,050.00	1,253,567.09	1,160,949.56	1,229,100.00	24,467.09	2
TOTAL OPER REVENUES	3,185,660.52	3,126,295.79	3,306,550.00	23,764,463.44	23,595,207.69	24,527,000.00	762,536.56-	3-
OPERATING EXPENSES								
SOURCE OF SUPPLY EXP	1,505,696.83	1,291,462.87	1,513,590.00	3,627,932.41	3,270,218.23	3,774,840.00	146,907.59-	4-
PUMPING EXPENSE	38,415.85	446,370.40	435,360.00	2,780,512.75	2,861,866.09	3,213,360.00	432,847.25-	13-
REGULATORY WATER TREAT	110,522.90	93,363.38	87,770.00	627,136.18	525,206.98	526,620.00	100,516.18	19
TRANS & DIST EXPENSE	252,467.39	308,856.98	372,160.00	1,800,725.80	1,696,794.36	2,232,960.00	432,234.20-	19-
CUSTOMER ACT EXPENSE	80,632.10	65,150.81	108,160.00	475,149.33	508,497.45	650,700.00	175,550.67-	27-
ADMIN & GEN EXPENSE	813,078.56	1,043,793.65	1,295,430.00	7,516,285.49	7,388,038.97	8,654,760.00	1,138,474.51-	13-
REGULATORY EXPENSE	22,172.64	93,994.13	39,590.00	166,839.74	195,183.03	237,540.00	70,700.26-	30-
SNOW CREEK HYDRO EXP	5,658.83	2,061.37	6,410.00	28,260.51	19,345.46	38,460.00	10,199.49-	27-
RECLAMATION PLNT EXP	60,618.72	130,717.62	188,890.00	460,525.88	495,750.23	1,133,340.00	672,814.12-	59-
SUB-TOTAL	2,889,263.82	3,475,771.21	4,047,360.00	17,483,368.09	16,960,900.80	20,462,580.00	2,979,211.91-	15-
OTHER OPER EXPENSES								
DEPRECIATION	541,534.93	518,925.81	574,500.00	3,191,432.83	3,144,192.34	3,447,000.00	255,567.17-	7-
SERVICES RENDERED	12,497.09	2,273.95	13,000.00	117,056.36	69,992.24	78,000.00	39,056.36	50
DIR & INDIR CST FOR WO	200,456.09-	216,376.12-	274,450.00-	1,623,838.94-	1,470,527.14-	1,646,700.00-	22,861.06	1-
TOTAL OPER EXPENSES	3,242,839.75	3,780,594.85	4,360,410.00	19,168,018.34	18,704,558.24	22,340,880.00	3,172,861.66-	14-
NET INCOME FROM OPERATIONS	57,179.23-	654,299.06-	1,053,860.00-	4,596,445.10	4,890,649.45	2,186,120.00	2,410,325.10	110
NON-OPERATING INCOME (NET)								
RENTS	4,007.58	3,899.11	16,750.00	24,045.48	35,721.66	100,500.00	76,454.52-	76-
INTEREST REVENUES	129,944.62	84,232.28	110,000.00	748,773.59	444,162.41	660,000.00	88,773.59	13
INVESTMENT AMORT.	29,466.67	.00	.00	151,959.45	.00	.00	151,959.45	0
OTHER REVENUES	15,840.00	60,100.00	.00	1,238,907.18	140,349.28	.00	1,238,907.18	0
GAINS ON RETIREMENT	.00	.00	5,200.00	.00	.00	20,800.00	20,800.00-	100-
DISCOUNTS	.00	.00	75.00	.00	1,390.30	450.00	450.00-	100-
PR. YEAR EXPENSES	4,710.75	.00	.00	5,889.18	.01	.00	5,889.18	0
OTHER EXPENSES	.00	.00	2,090.00-	.00	.00	12,540.00-	12,540.00	100-
LOSS ON RETIREMENTS	.00	.00	8,900.00-	.00	189.54-	53,400.00-	53,400.00	100-
TOTAL NON-OPER INCOME	183,969.62	148,231.39	121,035.00	2,169,574.88	621,393.62	715,810.00	1,453,764.88	203
TOTAL NET INCOME	126,790.39	506,067.67-	932,825.00-	6,766,019.98	5,512,043.07	2,901,930.00	3,864,089.98	133

DESERT WATER AGENCY  
OPERATING FUND  
WATER CONSUMPTION

	QUARTER ENDING DECEMBER 2023					
	THIS QUARTER			FISCAL YEAR TO DATE		
	LAST YEAR	THIS YEAR	% UP (DOWN)	LAST YEAR	THIS YEAR	% UP (DOWN)
WATER REVENUE	\$9,678,117	\$9,964,203	3	\$21,869,954	\$21,908,370	0
TOTAL CONSUMPTION (100 CU FT)	2,997,960	3,114,233	4	7,092,574	7,099,758	0
AVERAGE CONSUMPTION PER CONSUMER (100 CU FT)	127	132 *	4	302	308 C	0
NUMBER OF CONNECTIONS	14	30		23,458	23,543	0

\* = ADDED THIS QUARTER

C = TOTAL ACTIVE DECEMBER 2023

## GENERAL MANAGER'S REPORT FEBRUARY 6, 2024

### **CVRWMG Agencies to Submit Regional Grant Application for USBR WEEG Grant**

The Desert Water Agency (DWA) is collaborating with other Coachella Valley Regional Water Management Group (CVRWMG) agencies on submission of a regional grant application for the Fiscal Year 2024/2025 WaterSMART: Water and Energy Efficiency Grant (WEEG) program through the U.S. Bureau of Reclamation.

Coachella Valley Water District (CVWD) will be acting as applicant on behalf of the CVRWMG agencies. CVRWMG's consultant, Woodard & Curran, is preparing the regional grant application.

If awarded, grant funds will be used to help offset costs and continue making DWA's grass replacement and high efficiency washing machine incentive programs available to customers for a three-year period.

<b>Agency</b>	<b>Grant Request Amount</b>	<b>Percentage</b>
DWA	\$1,492,500	30%
CVWD	\$1,492,500	30%
CWA	\$1,015,000	20%
MSWD	\$600,000	12%
IWA	\$400,000	8%
<b>Total</b>	<b>\$5,000,000</b>	

The required 50% cost share match will be funded through DWA's annual budget for grass removal and/or non-federal grant funding.

### **Court Rules in Favor of DWR in Contract Extension Amendment Appeals**

**Sacramento, CA** – On January 12, 2024 the Third District Court of Appeals ruled in favor of the California Department of Water Resources (DWR), upholding amendments to DWR's water supply contracts with water agencies throughout the state for the long-term operation of the State Water Project (SWP). The amendments extend the 1960s-era contracts to 2085. After reviewing the amendments in an Environmental Impact Report (EIR) in accordance with the California Environmental Quality Act (CEQA), DWR filed an action to approve the amendments in 2018. Parties opposed DWR's action, and two additional petitions were filed challenging the amendments under CEQA, the Delta Reform Act, and the public trust doctrine.

The court's ruling last week in favor of DWR confirms that water supply contracts for water from the most important piece of water infrastructure in the state can be extended far into the future.

### **Statement from Jennifer Pierre, General Manager of the State Water Contractors:**

"The court's ruling is essential to the long-term reliability and affordability of the SWP and the 27 million people and 750,000 acres of farmland that depend on it".

## Science Fair

On January 17, DWA Staff Member Ernye Valenciano judged the science fair which was held at Desert Hot Springs High School. Each year DWA recognizes a water-related experiment, based on the student's grasp and understanding of their topic.

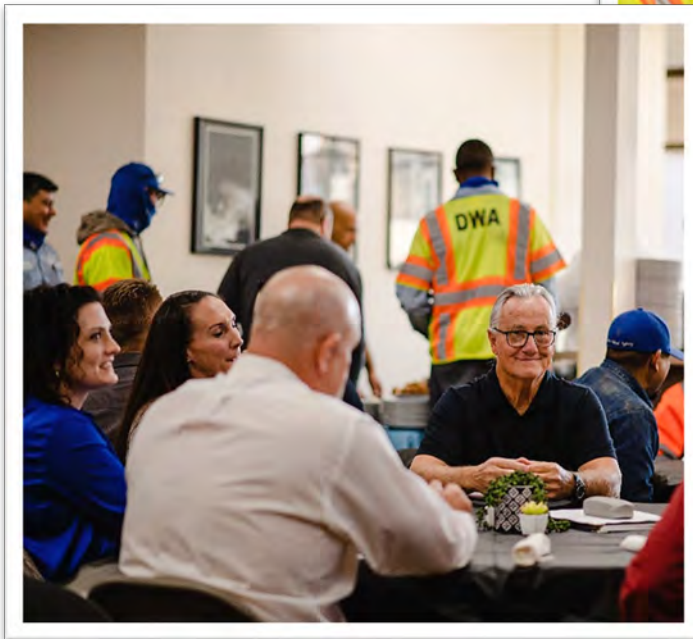
Students can do a science project that sparks their curiosity and helps them establish the fundamentals of the scientific process. Projects can range anywhere from the classic "mentos soda volcano" chemistry project, to "will my pasta water help plants grow?" experiment. Students work hard to research their topic, perform experimental trials, and collect results which are later displayed on their presentation boards.

This year's winner was a 5<sup>th</sup> grader from Cabot Yerxa Elementary who conducted an experiment that tested pH levels in varying water sources samples.



## **Desert Water Agency Annual Employee Awards Breakfast**

Each year Staff gathers to thank employees, share highlights of the past year, and recognize those workers who reached a safety milestone for safe driving and maintaining an accident free, safe work environment. This year's breakfast was held on January 25<sup>th</sup>. Breakfast was catered by Lulu's and was a big success, enjoyed by everyone.



## **DWA Hosts Facilities Tour and Board Meeting for ACWA Region 9**

On January 30, DWA staff hosted a tour for the ACWA Region 9 Board and its members of Agency facilities. This group visited:

- Snow Creek Intake and Settling Structure
- Snow Creek Village Filtration Plant and Snow Creek Hydropower Generator

After the tour, the Agency hosted the ACWA Region 9 Board Meeting at our Operations Center, which included lunch.



# SYSTEM LEAK DATA 2023

Jan 9, 2024 - Jan 29, 2024

Street Name	Number of Leaks	Pipe Diameter (inches)	Install Date	Material	Coatling/Linning	Planned Replacement
INDIAN CANYON DR	7	6"	1951	Steel - SP	UL	
AVENIDA CABALLEROS	6	14"	1953	Steel - SP	UL	2020/2021
POWELL RD	5	4"	1957	Steel - SP	UL	
DEL LAGO RD	3	6"	1957	Steel - SP	UL	
VISTA CHINO	2	20"	1949	Steel - SP	UL	2022/2023
LOUELLA RD	2	6"	1955	Steel - SP	UL	2021/2022
RAMON RD	2	6"	1955	Steel - SP	UL	
WARM SANDS PL	2	4"	1946	Steel - SP	UL	
CYPRESS RD	2	4"	1957	Steel - SP	UL	
NICOLA RD W	2	4"	1955	Steel - SP	UL	
PALM CANYON DR E (SOUTH SIDE)	2	6"	1953	Steel - SP	UL	
LUGO DR	1	6"	1954	Steel - SP	UL	W2024
TERRY LN	1	4"	1956	Steel - SP	UL	2021/2022
CALLE DE CARLOS	1	4"	1946	Steel - SP	UL	2021/2022
CALLE PALO FIERRO	1	8"	1949	Steel - SP	UL	
CALLE ROCA, CALLE CHIA	1	4"	1954	Steel - SP	UL	
MESQUITE AVE	1	6"	1956	Steel - SP	UL	
CALLE SAN ANTONIO	1	4"	1946	Steel - SP	UL	
PALM CANYON DR E	1	6"	1955	Steel - SP	UL	
DEL LAGO RD	1	6"	1957	Steel - SP	UL	
SANTA ROSA DR	1	4"	1936	Steel - SP	UL	
CAMINO PAROCELA	1	6"	1946	Steel - SP	UL	
Total Leaks In System						
46						

## Planned Replacement

- 2020/2021
- 2021/2022
- 2022/2023
- Winter 2024

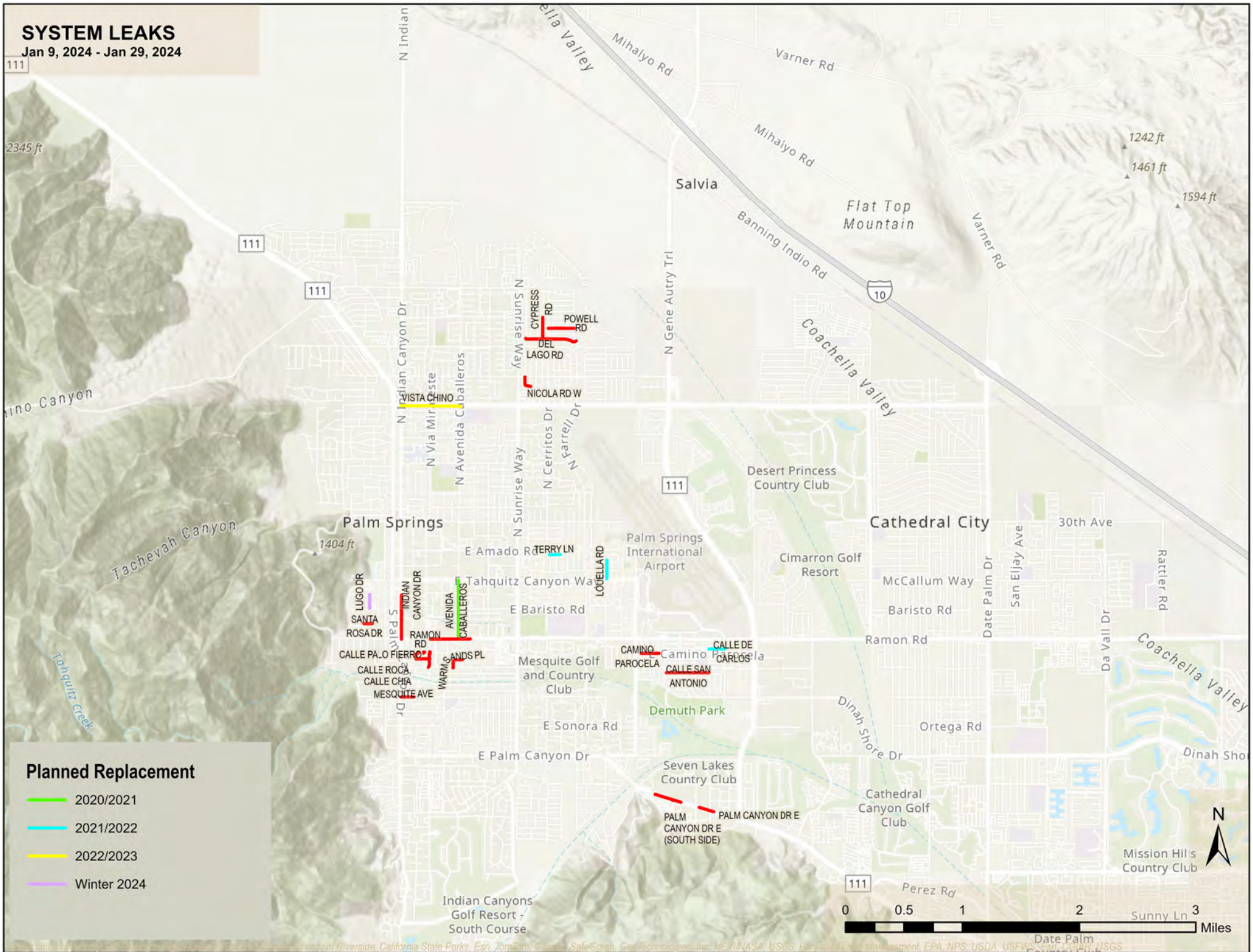
## SYSTEM INFORAMTION

Oldest Pipe in the System (Year of Installation): 1935, 89 years old  
Average Year of Installation of Unlined Steel Pipe (Systemwide): 1954, 70 years old  
**Total Length of Unlined Pipe Systemwide (Linear Feet): 258,106 ft**  
\*Average Length of Pipe Replaced Annually (Linear Feet): 15,000 ft  
**\*Projected Time Frame for 100% Replacement of Unlined Steel Pipe: 16 years**  
Year Agency Transitioned to Cement Lined Steel Pipe: 1960

\*Please note this figure represents the average linear footage of pipeline replaced annually given an average annual budget of \$3 million

# SYSTEM LEAKS

Jan 9, 2024 - Jan 29, 2024



## **General Manager's Meetings and Activities**

### **Meetings:**

01/17/24	Tribal Mediation In-Person Meeting	ACBCI Hotel
01/18/24	SWC General Counsel Meeting	Conf Call
01/18/24	Tribal Mediation Small Group Meeting	Conf Call
01/19/24	Sites Res. Cmte. and Auth. Board Meeting (Johnson)	Conf Call
01/22/24	DWA Department Heads Weekly Meeting	DWA
01/22/24	Tribal Mediation Small Group Meeting	Conf Call
01/23/24	Tribal Mediation Meeting	Tribal Headquarters
01/24/24	CV-SNMP Meeting (Krause)	Conf Call
01/24/24	SCE Account Review (Johnson)	DWA
01/25/24	DWA Employee Awards Breakfast	DWA
01/25/24	CVWD/DWA Planning Meeting	Lunch Meeting
01/25/24	Strategic Plan Proposal Review (Johnson)	DWA
01/25/24	Tribal Mediation Meeting with Consultant	Conf Call
01/29/24	SWC Class 8 Meeting	CVWD
01/29/24	Tribal Mediation Planning	Conf Call
01/30/24	Tribal Mediation In-Person Meeting	ACBCI Hotel
01/31/24	Tribal Mediation Planning	Conf Call
02/01/24	Executive Committee Meeting	DWA
02/01/24	Public Affairs Manager Interviews (Johnson)	DWA
02/05/24	RGS Consulting Update	Conf Call
02/05/24	Tribal Mediation Small Group Meeting	Conf Call
02/06/24	DWA Bi-Monthly Board Meeting	DWA

### **Activities:**

- 1) DWA Surface Water Rights
- 2) Water Supply Planning – DWA Area of Benefit
- 3) Sites Reservoir Finance
- 4) DCP Financing
- 5) Lake Perris Seepage Recovery Project Financing
- 6) Recycled Water Supply - Strategic Planning
- 7) AQMD Rule 1196
- 8) DWA Organizational Restructuring
- 9) DWA Tax Rate Analysis
- 10) DWA Remote Meter Reading Fixed Network
- 11) Whitewater River Surface Water Recharge
- 12) Replacement Pipelines Projects
- 13) DC Project – Finance JPA Committee (Standing)
- 14) DWA/CVWD/MWD Operations Coordination (Standing)
- 15) DWA/CVWD/MWD Exchange Agreement Coordination Committee (Standing)
- 16) ACBCI Water Rights Lawsuit
- 17) Whitewater Hydro Operations Coordination with Recharge Basin O&M
- 18) Whitewater Spreading Basins – BLM Permits
- 19) Delta Conveyance Project Cost Allocation
- 20) MCSB Delivery Updates
- 21) SWP East Branch Enlargement Cost Allocation
- 22) RWQCB Update to the SNMP